



Metropolitan Area EMS Authority (MAEMSA)

dba MedStar Mobile Healthcare

Board of Directors

August 24, 2022

**METROPOLITAN AREA EMS AUTHORITY
DBA MEDSTAR MOBILE HEALTHCARE
NOTICE OF MEETING**

Date and Time: August 24, 2022, at 10:00 a.m.

Location: MedStar Board Room, 2900 Alta Mere Drive, Fort Worth, TX 76116

The public may observe the meeting in person, at <https://meetings.ringcentral.com/j/1467414429>, or by phone at (469) 445-0100 (meeting ID: 146 741 4429).

AGENDA

- | | | | |
|-------------|-------------------------------|---|---------------------------|
| I. | CALL TO ORDER | | Dr. Janice Knebl |
| II. | INTRODUCTION OF GUESTS | | Dr. Janice Knebl |
| III. | CITIZEN PRESENTATIONS | Members of the public may address the Board on any posted agenda item and any other matter related to Authority business. All speakers are required to register prior to a meeting using the link on the Authority's website, (see, http://www.medstar911.org/board-of-directors/ where more details can be found, including information on time limitations). The deadline for registering is 4:30 p.m. August 23, 2022. No person shall be permitted to speak on an agenda item or address the Board during Citizen Presentations unless they have timely registered and have been recognized by the Chair. | |
| IV. | CONSENT AGENDA | Items on the consent agenda are of a routine nature. To expedite the flow of business, these items may be acted upon as a group. Any board member may request an item be removed from the consent agenda and considered separately. The consent agenda consists of the following: | |
| | BC – 1519 | Approval of Strategic Planning Workshop Minutes for July 27, 2022 | Dr. Janice Knebl
Pg. 1 |
| | BC – 1520 | Approval of Board Minutes for July 28, 2022 | Dr. Janice Knebl
Pg. 3 |
| | BC–1521 | Approval of Check Register for June/July 2022 | Dr. Janice Knebl
Pg. 7 |
| V. | OLD BUSINESS | | |
| | BC – 1522 | Selection of Finalist for Employment as Chief Medical Officer/System of Medical Director | |

VI. NEW BUSINESS

BC – 1523	Purchase of Network Equipment	Kenneth Simpson
BC – 1524	Approval of Appointment of Kenneth J. Simpson to serve as a member of MedStar Foundation Board of Directors	Kristofer Schleicher
BC – 1525	Appointment of System Performance Committee	Kenneth Simpson
BC – 1526	Approval of Ambulance Purchase Supplement	Kenneth Simpson
BC – 1527	Review and Approval of FY2023 Budget	Kenneth Simpson

VII. MONTHLY REPORTS

A.	Chief Executive Officer Report	Kenneth Simpson
B.	Office of the Medical Director Report	Dwayne Howerton Dr. Veer Vithalani
C.	Chief Transformation Officer	Matt Zavadsky
D.	Chief Financial Officer	Steve Post
E.	Human Resources	Leila Peeples
F.	Compliance Officer/Legal	Chad Carr Kristofer Schleicher
G.	Operations	Chris Cunningham
H.	FRAB	Fire Chief Jim Davis Fire Chief Doug Spears
I.	EPAB	Dr. Brad Commons

VIII. OTHER DISCUSSIONS

A.	Requests for future agenda items	Dr. Janice Knebl
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IX. CLOSED SESSION

The Board of Directors may conduct a closed meeting in order to discuss matters permitted by any of the following sections of Chapter 551 of the Texas Government Code, including but not limited to any item on this agenda:

1. Section 551.071: To seek the advice of its attorney(s) concerning pending or contemplated litigation or a settlement offer, or on any matter in which the duty of the attorney to the Board and the Authority to maintain confidentiality under the Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including without limitation, consultation regarding legal issues related to matters on this Agenda;
2. Section 551.072: To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the Authority in negotiations with a third person;
3. Section 551.074: To (1) deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an Authority officer or employee; or (2) to hear a complaint or charge against an officer or employee; or
4. Section 551.089: To deliberate security assessments or deployments relating to information resources technology; network security information; or the deployment of, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

The Board may return to the open meeting after the closed session and may take action on any agenda item deliberated in the closed session.

X. ADJOURNMENT

MINUTES

BOARD OF DIRECTORS OF METROPOLITAN AREA EMS AUTHORITY dba MEDSTAR MOBILE HEALTHCARE

STRATEGIC PLANNING WORKSHOP

June 27, 2022 and June 28, 2022

Location: Chalk Mountain Room, Rough Creek Lodge Retreat & Resort, 5165 County Road 2013, Glen Rose, TX 76043

Persons in Attendance: Chair Dr. Janice Knebl, Dr. Chris Bolton, Dr. Brad Commons, Fire Chief Jim Davis, Fire Chief Doug Spears, Susan Alanis, Teneisha Kennard, Kenneth Simpson, CEO (Ex-officio). Others present were General Counsel Kristofer Schleicher, Matt Zavadsky, Steve Post, Leila Peebles, Dwayne Howerton, and Chad Carr. Dr. Angela Cornelius, Bob Strickland, Bradley Crenshaw, Brandon Pate, Brian White, Chris Cunningham, Desiree Partain, Emily Vinson, Heath Stone, Jason Weimer, Joleen Quigg, Lindy Curtis, Maerissa Thomas, Michael Shelton, Misti Skinner, Pete Rizzo, Ricky Hyatt, Shaun Curtis, Whitney Morgan, William Gleason, and Donald Jones. The following were in attendance through video conferencing: Dr. Veer Vithalani and Dr. Brian Miller.

I. Welcome and Opening Remarks.

Kenneth Simpson and Dr. Janice Knebl welcomed the Board and MedStar Medical Directors, managers, directors, and guests.

II. Strategic Planning Discussions and Discussion of FY-2022-2023 initiatives.

Don Jones of Cardiff Ocean Group facilitated a discussion with the Board and MedStar leadership.

(The meeting recessed at 4:15 p.m. and reconvened at 8:00 a.m. on June 28, 2022)

III. Closing Remarks.

Kenneth Simpson thanked Don Jones and all those who attended.

IV. Adjournment.

The meeting was adjourned at 10:00 a.m. on June 28, 2022.

MINUTES

METROPOLITAN AREA EMS AUTHORITY DBA MEDSTAR MOBILE HEALTHCARE BOARD OF DIRECTORS REGULAR MEETING

Meeting Date and Time: June 28, 2022, at 10:00am

The Metropolitan Area EMS Authority Board of Directors met on June 28, 2022, at Rough Creek Lodge Retreat & Resort, 5165 County Road 2013, Glen Rose, TX 76043.

I. CALL TO ORDER

Chair Dr. Janice Knebl called the meeting to order at 10:18 a.m.

Board members participating through video conferencing: Dr. Veer Vithalani (Ex-officio). Board members physically present were Chair Dr. Janice Knebl, Dr. Chris Bolton, Dr. Brad Commons, Fire Chief Jim Davis, Fire Chief Doug Spears, Susan Alanis, Teneisha Kennard, Kenneth Simpson, CEO (Ex-officio). Others present were General Counsel Kristofer Schleicher, Matt Zavadsky, Steve Post, Leila Peoples, Dwayne Howerton, and Chad Carr.

Guests on phone or in person as attendees: Dr. Angela Cornelius, Fire Chief Kirt Mays, Bob Strickland, Bradley Crenshaw, Brandon Pate, Brian White, Chris Cunningham, Desiree Partain, Emily Vinson, Heath Stone, Jason Weimer, Joleen Quigg, Lindy Curtis, Maerissa Thomas, Michael Shelton, Misti Skinner, Monica Cruz, Nancy Cychol, Pete Rizzo, Ricky Hyatt, Shaun Curtis, Whitney Morgan, and William Gleason.

II. CONSENT AGENDA

BC-1516 Approval of Board minutes for May 25, 2022

BC-1517 Approval of Check Register for May 2022

The motion to approve all items on the Consent Agenda was made by Doug Spears and seconded by Dr. Chris Bolton. The motion carried unanimously.

III. NEW BUSINESS

BC-1518 Purchase of Air Conditioning Cooling Towers

The motion to approve was made by Dr. Chris Bolton and seconded by Dr. Brad Commons. The motion carried unanimously.

IR-227 Medical Director Recruiting Committee Update

Dr. Brad Commons provided an update to the Board regarding the Medical Director Recruiting Committee. The committee is in the process of narrowing the applicants and is actively working on scheduling virtual and in-person interviews.

IV. MONTHLY REPORTS

- A.** Chief Executive Officer- Ken Simpson referred to Tab A and informed the Board that council presentations had been completed and received positive engagement. The first Repriorization subcommittee meeting is being scheduled. This is the call triaging process which assigns the chief complaints which come through the 911 call center to the appropriate acuity levels. The subcommittee will be reviewing the methodology to accomplish that. The leadership from the City of Fort Worth, City Gate consultants, and MedStar were able to review the initial data and assumptions City Gate made. They asked it not to be shared publicly since it is just preliminary data, but conversation and engagement has been very positive. We are finishing the ADP implementation and will be rolling out the new scheduling software in July. EMS|MC billing has provided us with some benchmarks regarding what they anticipated in regard to collections. The MedStar leadership team will have a follow up meeting with UNTHSC to discuss a partnership.
- B.** Office of the Medical Director- Dwayne Howerton referred to Tab B and informed the Board, that our second quarter training was focused on EKG identification and STEMI recognition with early notification alerts to the hospitals. Airway management and cardiac resuscitation continue to be our high priorities. William Gleason continues to work with his team on our mechanical compression device analysis. We have almost completed training within the system on the concept of MCD walk and how to manage it.
- C.** Chief Transformation Officer- Matt Zavadsky referred to Tab C and provided the Board with the following highlights- ET3 enrollment continues to increase, completed departmental mandatory CE, currently working with some of the high enrollers to simplify the documentation process and continually improve how the cases are being documented as we compare data. Medicaid program is on track to start September 1st. Once this payor has been added then we will add Cigna, and we are continuing to work with Blue Cross Blue Shield. Matt congratulated the MedStar team and specifically Desiree Partain for the MedStar Foundation's very successful Clayshoot on May 31st and reminded the Board of next year's event. We are partnering with A Wish with Wings next year. This organization provides wishes to ill children.
- D.** Chief Financial Officer- Steve Post reviewed the financials with the Board and referred to Tab D. Ken Simpson noted that the numbers produced on Profit and Loss are based on historical collection rates. One of the covenants with Frost Bank is that we maintain a debt service coverage of 1.0 to 1.2. Although we have dropped below this month, Front Bank has given us a waiver through the end of the fiscal year as we project this to improve with the ASPP funding and our cash efforts.
- E.** Chief Human Resources Officer- Leila Peebles referred to Tab E and informed the Board, we are finalizing our software upgrades which will allow us more time to focus on recruiting. There are

18 new hires starting this Friday, July 1st and 15 new hires starting in August. Working on several employee engagement activities.

- F. FRAB-** Chief Spears informed the Board, White Settlement Fire Department recently had a change in leadership, but no update has been provided regarding replacement.
- G. Operations-** Ken Simpson referred to Tab G and informed the Board, there has been a significant uptick in the number of calls and transports due to the weather, the average daily response in May was 506. The team has done an excellent job working through the challenges of recruiting and credentialing. Ken Simpson mentioned to the Board, going forward Chris Cunningham will be asked to provide the Operations report during our monthly Board meetings.
- H. Compliance and Legal-** Chad Carr referred to Tab H and informed the Board, Chad and Teneisha Kennard were able to meet and brainstorm the workplace violence project. Some of the training modules are under review and will be presented to the Executive Team after further evaluation by Chad and the Risk and Safety Department.
- I. EPAB-** Dr. Brad Commons informed the Board, hospital volume is increasing due to individuals returning to their daily routine.

Dr. Janice Knebl inquired if the Board would be like move or cancel our Board meeting on July 27th. The MedStar team will be attending the Pinnacle Conference, July 25th-29th. The Board moved to cancel the meeting in July and reconvene on August 24th. The MAEMSA Board Executive Committee will meet on Wednesday, July 20th as scheduled.

V. REQUEST FOR FUTURE AGENDA ITEMS

None.

VI. CLOSED SESSION

None.

VII. ADJOURNMENT

The board stood adjourned at 10:44 a.m.

Respectfully submitted,

Douglas Spears
Secretary

MAEMSA
BOARD COMMUNICATION

Date: 08.24.2022	Reference #: BC-1521	Title: Approval of Check Register for June/July
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RECOMMENDATION:

It is recommended that the Board of Directors approve the Check Register for June and July 2022.

DISCUSSION:

N/A

FINANCING:

N/A

Submitted by: Kenneth Simpson **Board Action:** Approved
 Denied
 Continued until _____

AP Check Details Over 5000.00
For Checks Between 6/1/2022 and 6/30/2022



Check Number	CK Date	Vendor Name	Check Amount	Description
108638	6/2/2022	AT&T	10,547.04	Cell Phones/Aircards - May22
108641	6/2/2022	Bound Tree Medical LLC	22,096.75	Various Medical Supplies
108649	6/2/2022	Founder Project RX Inc	6,527.77	Various Medical Supplies
108656	6/2/2022	Medline Industries, Inc.	18,751.87	Various Medical Supplies
108657	6/2/2022	Mutual of Omaha	10,612.98	Critical Care/Accident - May22 & Jun22
108682	6/2/2022	Vairkko	5,208.15	Subscription 5/21-6/20/22
108749	6/9/2022	Bound Tree Medical LLC	11,363.17	Various Medical Supplies
108762	6/9/2022	ImageTrend	30,030.00	CAD Distribution - Annual Fee
108766	6/9/2022	Maintenance of Ft Worth, Inc.	6,042.23	Janitorial Services and Supplies
108769	6/9/2022	Medline Industries, Inc.	10,010.88	Various Medical Supplies
108770	6/9/2022	Motorola Solutions, Inc.	169,377.89	Annual Renewal 1/01-12/31/22
108787	6/9/2022	Teleflex Medical	41,014.42	Various Medical Supplies
108789	6/9/2022	TML Intergovernmental Risk Pool	22,896.48	Liability Deductible
108793	6/9/2022	XL Parts	5,351.52	Various Parts
108818	6/16/2022	All-Pro Construction & Commerical	6,045.00	Monthly Maint - Main Bldg/DR/N
108824	6/16/2022	Bound Tree Medical LLC	10,840.87	Various Medical Supplies
108831	6/16/2022	CyrusONE	7,717.68	Colocation Charges
108845	6/16/2022	Medline Industries, Inc.	17,704.43	Various Medical Supplies
108852	6/16/2022	Paranet Solutions	44,316.90	IT Monthly Services - Jun22
108862	6/16/2022	Teleflex Medical	13,915.50	Various Medical Supplies
108869	6/16/2022	VLI Tech Inc	5,500.00	Vanguard Application & Analyti
108871	6/16/2022	XL Parts	6,990.31	Various Parts
108885	6/23/2022	Bound Tree Medical LLC	14,596.74	Various Medical Supplies
108890	6/23/2022	Extendobed	12,057.00	Ram Extendobed
108892	6/23/2022	Fort Worth Heat & Air	9,852.50	Seasonal HVAC Maint - Main/NDC
108893	6/23/2022	Founder Project RX Inc	13,124.53	Various Medical Supplies
108899	6/23/2022	Masimo Americas, Inc	5,746.83	Various Medical Supplies
108902	6/23/2022	Medline Industries, Inc.	12,597.77	Various Medical Supplies
108904	6/23/2022	NRS	6,084.78	Collection Services
108909	6/23/2022	Roger Williams Automall	6,299.14	Various Parts
108913	6/23/2022	SoftwareOne, Inc.	6,621.50	AirWatch renewal
108917	6/23/2022	T & W Tire	8,929.32	Ram tires
108918	6/23/2022	Teleflex Medical	5,025.00	Various Medical Supplies
108920	6/23/2022	The State of Texas	5,290.73	Microsoft Subscription - May22
108961	6/30/2022	Bound Tree Medical LLC	13,164.34	Various Medical Supplies
108964	6/30/2022	AT&T	12,967.70	Cell Phone / Aircards - Jun22
108970	6/30/2022	Founder Project RX Inc	6,939.73	Various Medical Supplies
108973	6/30/2022	Mansfield Service Partners South, LLC	5,402.30	bulk DEF
108975	6/30/2022	Medline Industries, Inc.	11,263.90	Various Medical Supplies

AP Check Details Over 5000.00
For Checks Between 6/1/2022 and 6/30/2022



Check Number	CK Date	Vendor Name	Check Amount	Description
108976	6/30/2022	NRS	6,139.70	Collection Services
108981	6/30/2022	T & W Tire	5,544.24	Ram Tires
108983	6/30/2022	Vairkko	5,208.15	eLearning Cloud Subscription -
108985	6/30/2022	XL Parts	5,075.05	Various Parts
2122202	6/1/2022	Frost	39,363.52	Frost Loan #39001
2123283	6/1/2022	MetLife - Group Benefits	38,005.08	Group Benefits - A#KM05965128 - May
2139526	6/6/2022	UMR Benefits	46,377.00	Health Premium - June 2022
2154910	6/9/2022	M Davis and Company Inc	5,240.00	Detection of Elder Abuse - May
2164756	6/13/2022	DDP Worldwide Inc	11,315.00	Payor over paid for services
2227492	6/30/2022	UT Southwestern Medical Center	12,833.33	Consulting Services - B Miller
2229477	6/30/2022	Integrative Emergency Service Physician	15,000.00	Consulting Services - A Cornelius
2263854	6/22/2022	Direct Energy Business	9,376.36	Electric Services
6012022	6/1/2022	Frost	61,053.88	Frost Loan #4563-001
6022022	6/2/2022	Frost	38,540.62	Frost Loan #4563-001
6172022	6/17/2022	JP Morgan Chase Bank, N.A.	17,135.86	MasterCard Bill
6272022	6/27/2022	Frost	52,993.77	Frost Loan #4563-002
122106072	6/7/2022	WEX Bank	223,582.55	Fuel Bill
212328301	6/1/2022	MetLife - Group Benefits	37,729.25	Group Benefits A#KM05965128 - June
247459469	6/16/2022	City of Fort Worth Water Department	6,664.23	Water Services

AP Check Details Over 5000.00
For Checks Between 7/1/2022 and 7/31/2022



Check Number	CK Date	Vendor Name	Check Amount	Description
108989	7/7/2022	All-Pro Construction & Commerical	9,304.05	electrical outlets in comm, gas sensor replacement, gate repair
108995	7/7/2022	Bound Tree Medical LLC	13,860.08	Various Medical Supplies
109009	7/7/2022	Maintenance of Ft Worth, Inc.	6,380.53	Janitorial Services and Supplies
109015	7/7/2022	Medline Industries, Inc.	11,869.33	Various Medical Supplies
109016	7/7/2022	NRS	68,252.10	Collection Services
109023	7/7/2022	The EMS Training School	12,700.00	Paramedic Tuition - E Grippe and J Thompson
109033	7/7/2022	XL Parts	7,713.60	Various Parts
109039	7/14/2022	American Communications	20,951.84	AMBUS - radios
109046	7/14/2022	Cardiff Ocean Group LLC	10,501.91	Board Strategy Event 6/27-6/28
109050	7/14/2022	CyrusONE	7,865.68	Colocation Charges
109059	7/14/2022	Founder Project RX Inc	6,605.87	Various Medical Supplies
109061	7/14/2022	ImageTrend	35,042.00	HIH Open Platform Health Connection and monthly fee
109066	7/14/2022	Logis Solutions	28,742.76	Q3 Maint / HERE License Jun22
109069	7/14/2022	Medline Industries, Inc.	11,477.14	Various Medical Supplies
109072	7/14/2022	Modern Mobility	62,991.77	New Ram chassis #8785
109073	7/14/2022	Mutual of Omaha	5,312.20	Critical Care/Accident - Jul22
109084	7/14/2022	Rough Creek Lodge Exec. Retreat	19,273.87	MedStar Strategic Planning
109086	7/14/2022	Southwest Ambulance Sales LLC	62,991.77	New Ram chassis 8788
109087	7/14/2022	Stryker	5,690.33	Annual Stryker Maintenance Con
109091	7/14/2022	VLI Tech Inc	5,500.00	Vanguard Application & Analytics
109139	7/21/2022	All-Pro Construction & Commerical	8,065.60	Fire Service Program
109151	7/21/2022	Bound Tree Medical LLC	13,672.52	Various Medical Supplies
109167	7/21/2022	Medline Industries, Inc.	8,315.75	Various Medical Supplies
109174	7/21/2022	Paranet Solutions	43,694.76	IT Monthly Services - Jul22
109178	7/21/2022	Southwest Ambulance Sales LLC	125,983.54	New Ram Chassis #8787
109184	7/21/2022	The State of Texas	5,543.90	Microsoft Subscription - Jun22
109186	7/21/2022	XL Parts	5,269.61	Various Parts
109187	7/21/2022	NRS	9,147.23	Collection Service
109225	7/28/2022	Bound Tree Medical LLC	20,910.72	Various Medical Supplies
109233	7/28/2022	Factory Cleaning Equipment	21,205.00	floor scrubber
109236	7/28/2022	Founder Project RX Inc	7,038.57	Various Medical Supplies
109243	7/28/2022	Medline Industries, Inc.	6,135.92	Various Medical Supplies
109244	7/28/2022	MetLife - Group Benefits	37,029.22	Dental/Vision/Life/STD/Supple Life
109263	7/28/2022	T & W Tire	5,913.24	Ram Tires
109272	7/28/2022	XL Parts	6,091.57	Various Parts
2237803	7/1/2022	Frost	39,363.52	Frost Loan #39001
2289246	7/18/2022	UMR Benefits	48,834.47	Health Insurance Premium - Jul
2291132	7/29/2022	Direct Energy Business	9,856.57	Electric Services

AP Check Details Over 5000.00
For Checks Between 7/1/2022 and 7/31/2022



Check Number	CK Date	Vendor Name	Check Amount	Description
2316066	7/26/2022	M Davis and Company Inc	5,240.00	Detection of Elder abuse
2333921	7/29/2022	UT Southwestern Medical Center	12,833.33	Contract Services - B Miller
2334042	7/29/2022	Integrative Emergency Service Physician	15,000.00	Contract Services - A Cornelius
7012022	7/1/2022	Frost	61,053.88	Frost Loan #30001
7052022	7/5/2022	Frost	38,540.62	Frost Loan #4563-001
7182022	7/18/2022	JP Morgan Chase Bank, N.A.	15,715.65	MasterCard Bill
7252022	7/25/2022	Frost	52,993.77	Frost Loan #4563-002
101756867	7/18/2022	Chase Ink Cardmember Service	5,531.26	Chase Bill
122107062	7/6/2022	WEX Bank	207,290.37	Fuel Bill

**MAEMSA
BOARD COMMUNICATION**

Date: 08.24.2022	Reference #: BC-1523	Title: Network Hardware Refresh
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RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of network equipment for the Alta Mere and Grove Street facilities. The cost of this equipment is \$391,412.06. This amount includes hardware and fixed price implementation services.

DISCUSSION:

Much of the network hardware at the Alta Mere and Grove Street facilities has either reached the end of vendor-supported life or maintenance costs would exceed replacement costs. This purchase will bring all network hardware to current generation, vendor-supported status. Items to be replaced include the core switches and wireless access points at Alta Mere, and the power protection system (UPS) at Grove Street. Failure to make these proactive hardware updates could result in extended IT system downtime in the event that unsupported hardware fails.

Pricing for the equipment was verified to be less than the pricing through the Texas Department of Information Resources purchasing cooperative. The requested amount is less than the budgeted amount of \$500,000.

FINANCING:

The equipment will be purchased with cash on hand.

Submitted by: <u>Kenneth Simpson</u>	Board Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Continued until _____
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MedStar REQUEST FOR CAPITAL EXPENDITURE (RCE)

DATE 08/24/2022	REQUISITIONER Pete Rizzo	DEPARTMENT IT	COST CENTER 70010	ACCT CODE	CAPITAL TRACKING # BC-1523
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Budgeted Funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	IF YES - LIST BUDGET NUMBER (s)					
	BUDGET #	AMOUNT \$391,412	MONTH Sep-22	BUDGET #	AMOUNT	MONTH

PROJECT TITLE: Network Hardware Refresh	CAPITAL CATEGORY:	1	2	3
	Choose "X" only one (priority)			

DESCRIPTION OF ITEMS BEING REQUESTED:

Replacement of network hardware at the Alta Mere and Grove Street facilities.

QUALITATIVE JUSTIFICATION: (Attach supporting documentation if necessary)

Much of the network hardware at the Alta Mere and Grove Street facilities has either reached the end of vendor-supported life or maintenance costs would exceed replacement costs. This purchase will bring all network hardware to current generation, vendor-supported status. Items to be replaced include the core switches and wireless access points at Alta Mere, and the power protection system (UPS) at Grove Street. Failure to make these proactive hardware updates could result in extended IT system downtime in the event that unsupported hardware fails.

***** PURCHASE REQUISITION(s) & ALL QUOTES/CONTRACTS/LEASE DOCUMENTS MUST BE ATTACHED *****

DATE	SIGNATURES	REQUESTED EXPENDITURE		
	DEPT./DIRECTOR LEVEL: Pete Rizzo	PROPOSED CAPITAL (Tax Exempt)	\$	391,412.06
	CHIEF FINANCIAL OFFICER Steve Post	OTHER RELATED EXPENSE (EXPLAIN ABOVE)	\$	{Annual} 0
	EXECUTIVE DIRECTOR Kenneth J. Simpson	PROPOSED PROJECT TOTAL (Total of capital & other exp.)	\$	391,412.06
	CHAIRMAN OF THE BOARD OF DIRECTORS Dr. Janice Knebl	Opened:	Closed:	Actual:
Revised 09/12				

**MAEMSA
BOARD COMMUNICATION**

Date: 08.24.2022	Reference #: BC-1525	Title: Appointment of System Performance Committee
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RECOMMENDATION:

It is recommended that the Board appoint a System Performance Committee with subject matters experts and commiunty stakeholders.

DISCUSSION:

Section 5.9 of the Interlocal Agreement sets forth the process for establishing the operational and clinical performance standards for the entire EMS system. In 2020, Section 5.9 was amended to charge the MAEMSA Board of Directors with appointing a System Performance Committee to set system response time and clinical goals, call processing time standards, etc. for the entire system, including first responders. This provision recognizes the need for subject matter experts and community stakeholders with diverse viewpoints, interests, and expertise to be involved in collectively establishing standards for the system—standards which address the need for timely response where fast interventions make a difference as well as the need for the clinicians to provide appropriate quality care that improves outcomes after they arrive on scene. Other high performance EMS systems are utilizing balanced score cards with patient-centric measures, which include clinical performance, response time performance, and patient experience scores. The System Performance Committee was designed to develop goals and standards for our system that that positively affect patient outcomes.

FINANCING:

Submitted by: <u>Kenneth Simpson</u>	Board Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Continued until _____
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**MAEMSA
BOARD COMMUNICATION**

Date: 08.24.2022	Reference #: BC-1526	Title: Ambulance Purchase Supplement
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RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of 8 ambulances in an amount not to exceed \$2,572,732.07 to replace ambulances that will be aging out and to expand the ambulance fleet. This price includes the price of the upfit and necessary equipment plus a 10% contingency.

DISCUSSION:

Ambulance chassis and components have been very difficult to procure. The Board of Directors approved the purchase of ambulances through Demers in August of 2021. We have been unable to find 5 chassis for those ambulances, and the ambulance deliveries have been significantly delayed. We ordered 14 for the FY 21-22 and 10 for FY 22-23. We have received 3 in FY 21-22, and there are six more to be delivered in December of 2022 or January of 2023.

The ambulance dealer with whom we are contract has demonstration models that are for sale and will work for our purposes. Given the unknown timeframe for ambulance delivery, the call volume increases we have seen this year and the increase in staffing it is advisable to purchase the demonstration ambulances that are available. Five of the eight will be purchased instead of the five we ordered that do not have chassis. The other three will be added to increase the fleet. The price includes the equipment necessary for expanding the fleet.

The additional capital impact will not exceed \$1,420,943.82 as there are \$1,257,767.45 in cost offsets by cancelling the orders for the five chassis and modules, we have been unable to source.

FINANCING:

The ambulances will be purchased with cash on hand. Upon delivery of the completed ambulances, we will explore the need to finance the finished ambulances.

Submitted by: <u>Kenneth Simpson</u>	Board Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Continued until _____
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**MAEMSA
BOARD COMMUNICATION**

Date: 08.24.2022	Reference #: BC-1527	Title: 2023 Budget Review and Approval
-------------------------	-----------------------------	---

RECOMMENDATION:

It is recommended that the Board of Directors approve the 2023 Budget as presented.

DISCUSSION:

MedStar Staff is please to present a balanced budget for fiscal year 2023. This budget continues the focus on supporting frontline providers, maintaining competitive market position for recruitment and retention, and ingraining innovative initiatives into the organization. A more detailed budget overview will be provided as a supplement to your Board packet.

FINANCING:

N/A

Submitted by: <u>Kenneth Simpson</u>	Board Action:	<input type="checkbox"/> Approved
		<input type="checkbox"/> Denied
		<input type="checkbox"/> Continued until _____

Tab A – Chief Executive Officer

Metropolitan Area EMS Authority dba MedStar Mobile Healthcare

Chief Executive Officer's Report- July 31, 2022

This month's report has been kept brief as we will be discussing several topics in more detail as we present the 2022-2023 budget.

Fort Worth Study- We have been working closely with the City of Fort Worth to help with the parts of the staffing study related to EMS and the provision of medical services. There will be a budget workshop on August 25th where this will be presented to Fort Worth's mayor and council. Among the high-level topics, relating to EMS deployment, are reprioritization efforts, response time standards with a focus towards the life-threatening priority 1 calls, designated paramedic first response engines, and streamlining the call taking and dispatch process.

Human Resources- The final module for the ADP implementation has been implemented. The team continues to work through the variables that come up with implementing new software. The entire team, which encompasses many departments has shown great professionalism and resilience through the planning and implementation process of all the modules associated with this ADP project. It would not have been successful without their communication, cooperation, and flexibility. This change will help the organization move forward with the ability to focus even more on employee engagement, recruitment, retention while simultaneously improving ease of access to our entire workforce.

Billing/EMS | MC- We continue to see some billing challenges with our outside billing company with errors and cash projections. They have improved the time from service to cash collected, and we are keeping an eye on any trends related to meeting cash collections in the later months.

Chief Operating Officer- The Chief Operating Officer position has remained in the budget, but the position has gone unfilled. We are evaluating the job description of the COO and will begin the process of filling that position and setting the reporting structure soon.

University of North Texas Health Science Center- After a meeting with some of the leadership at UNTHSC we are working on finishing a high-level memorandum of understanding that will lay the groundwork for future collaboration and discussion about ways we can work together with other community organizations and departments to improve the quality of life and health in the communities we serve.

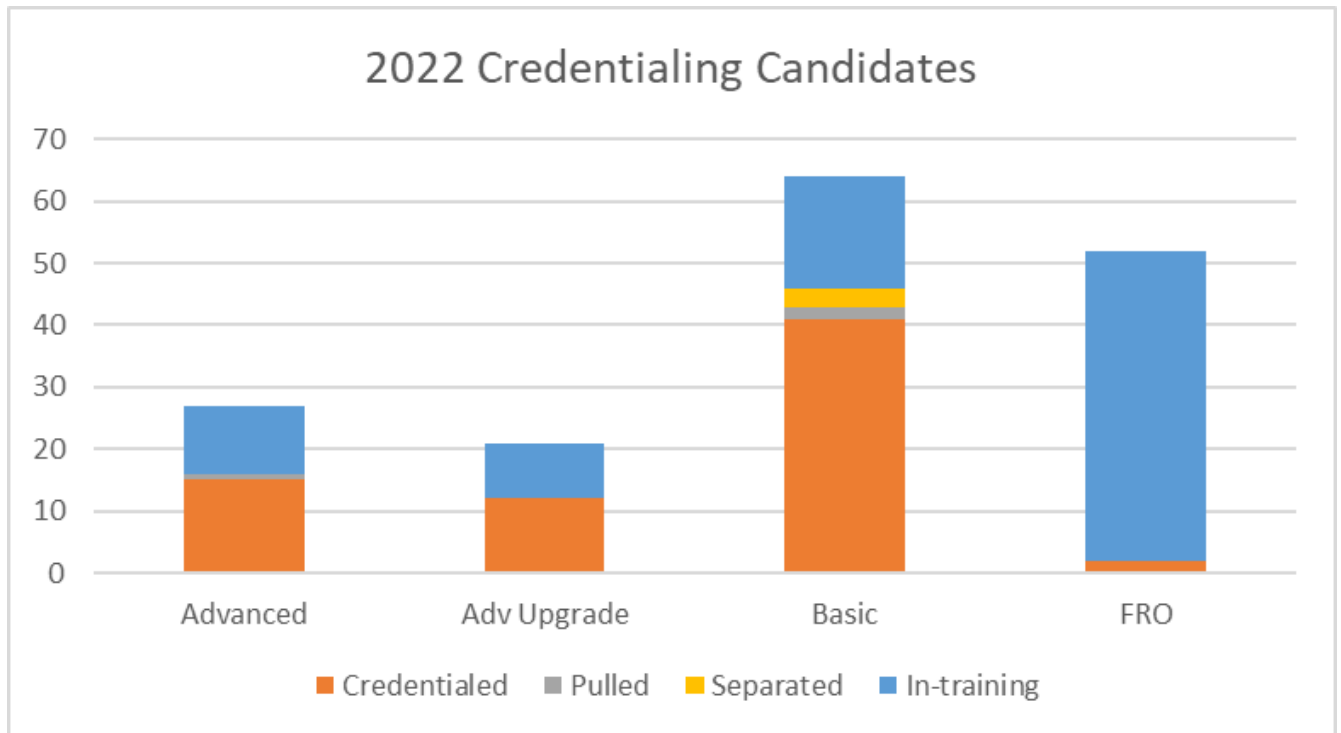
Tab B --Office of the Medical Director

Education and Training

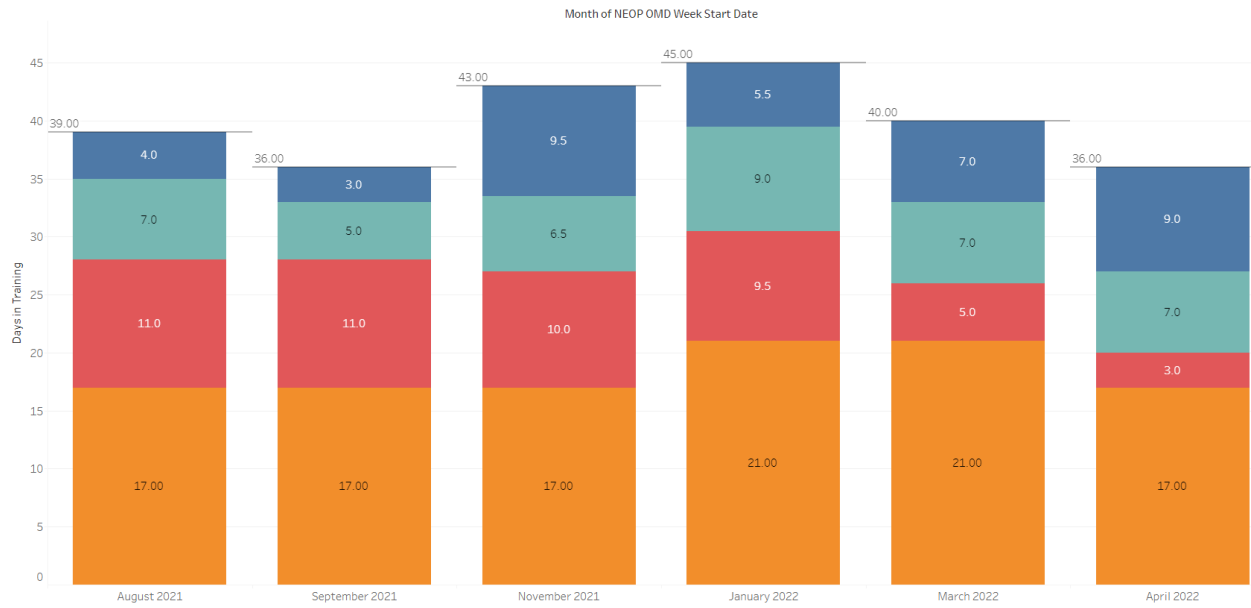
- OMD 22Q3 CE - September
 - Resuscitation / ECPR / VAD Management

Course Attendance	BCLS	ACLS	Pedi	AMLS	PHTLS	Additional Course Challenges
MedStar	61	46	31	43	43	4
FRO	0	2	0	36	3	0
External	5	0	0	1	4	0

Credentialing



Time in Phases by Year



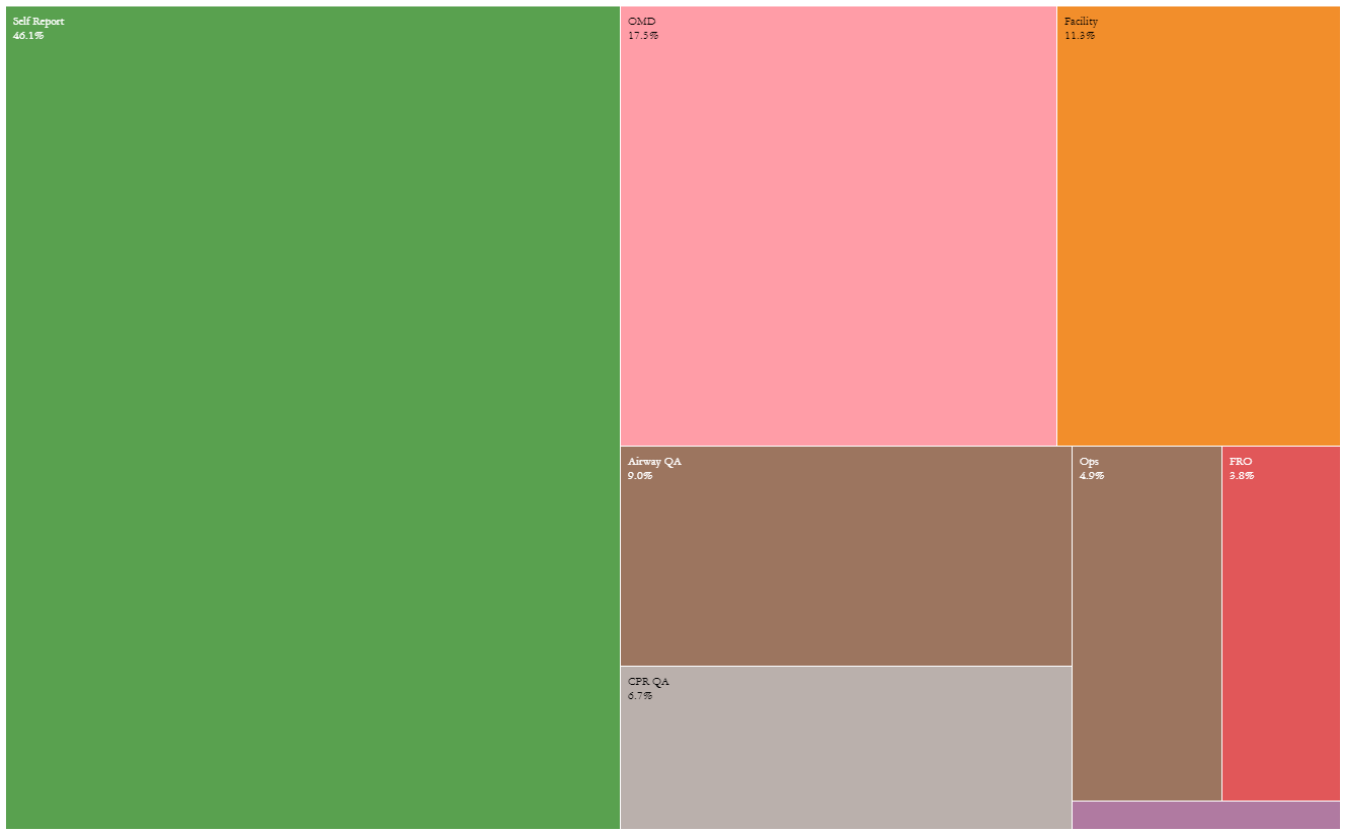
* Begins with the first day of clinical NEOP through credentialing.

Quality Assurance

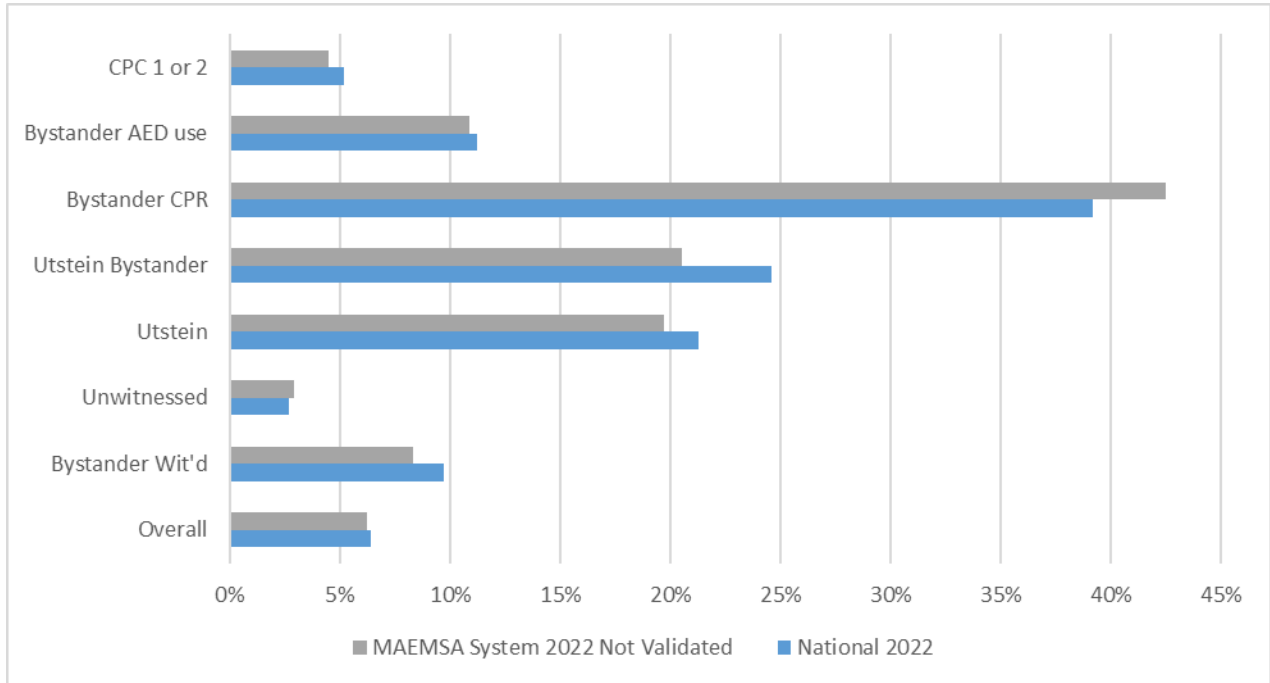
Case Acuity		
	June 2022	July 2022
High	3 (5.0%)	11 (14.5%)
Moderate	14 (23.3%)	17 (22.4%)
Low	36 (60.0%)	40 (52.6%)
Non QA/QI	7 (11.7%)	8 (10.5%)
Grand Total	60 (100.0%)	76 (100.0%)

Case Disposition		
	June 2022	July 2022
Clinically Appropriate		1 (1.3%)
Needs Improvement	40 (66.7%)	64 (84.2%)
Forwarded		1 (1.3%)
No Fault	19 (31.7%)	7 (9.2%)
Pending	1 (1.7%)	3 (3.9%)
Grand Total	60 (100.0%)	76 (100.0%)

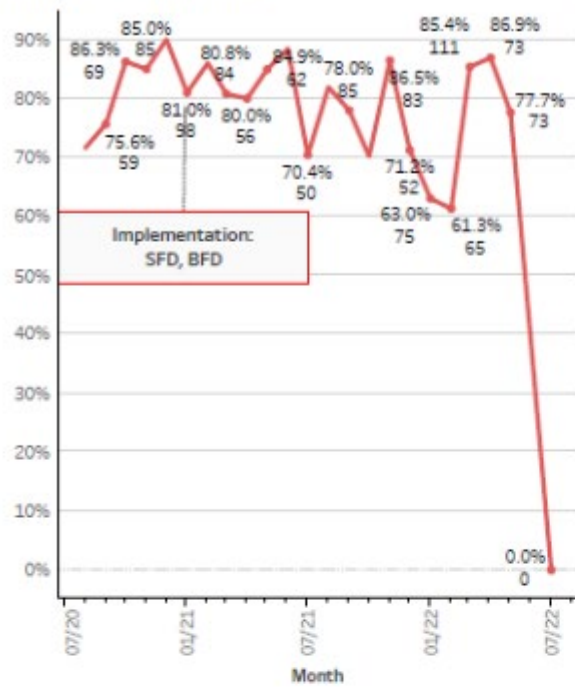
Cases by Origin



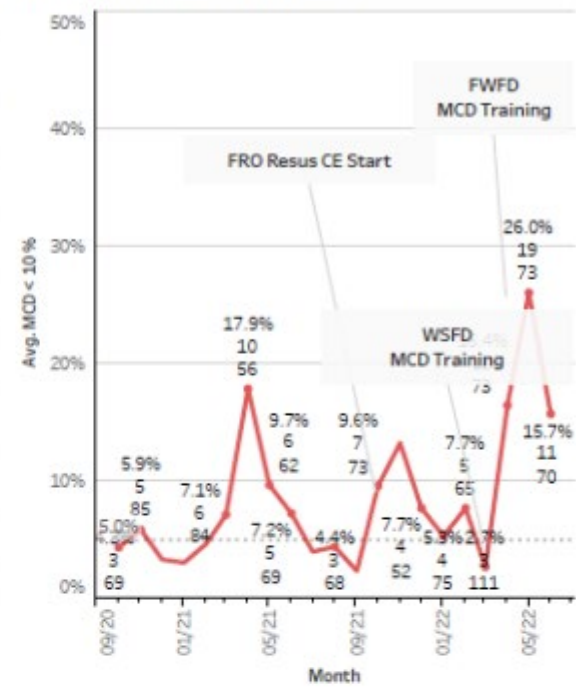
- CARES 2022
 - 760 worked cardiac arrest
 - 35 pending hospital outcomes



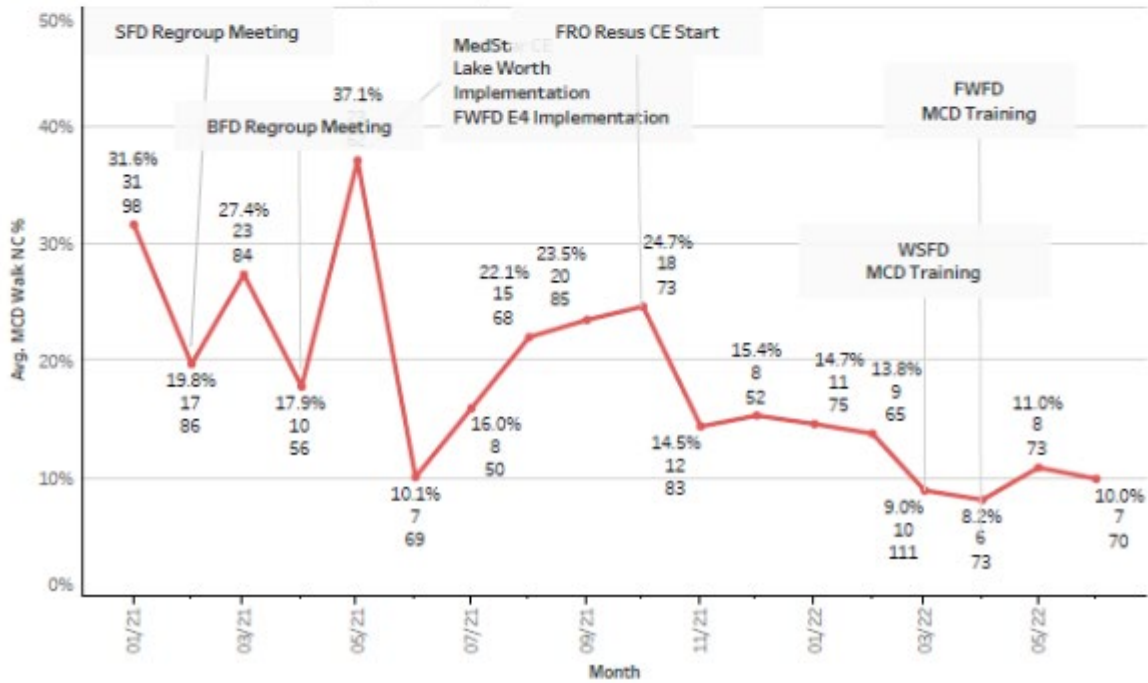
MCD Placement %



MCD Placement < 10 sec %

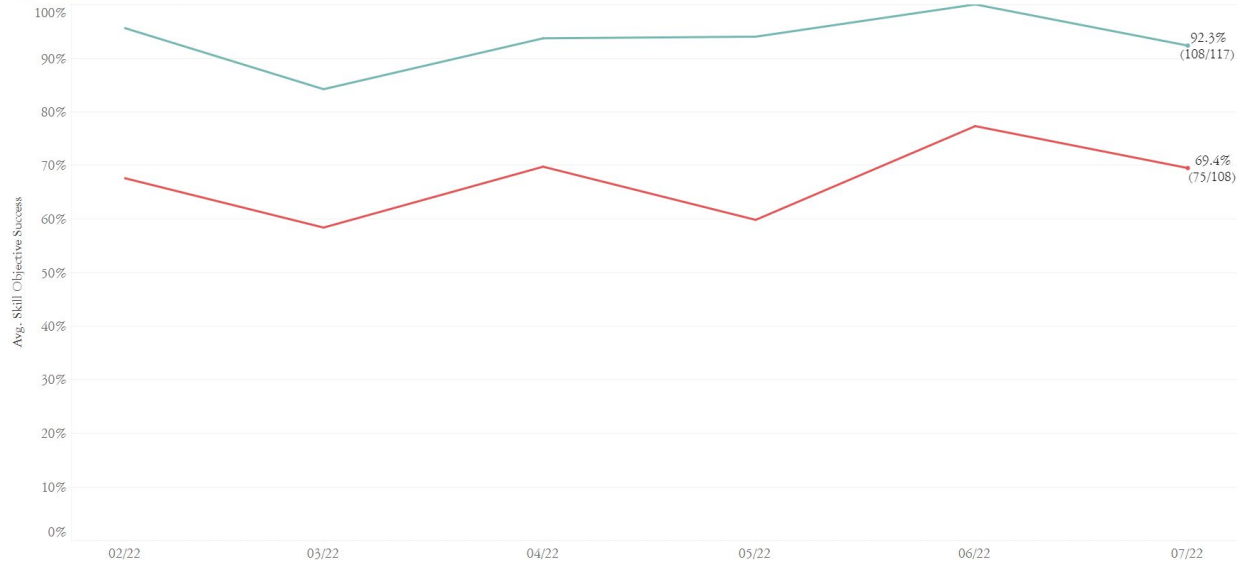


% of Uncorrected MCD Walk/Overall placement

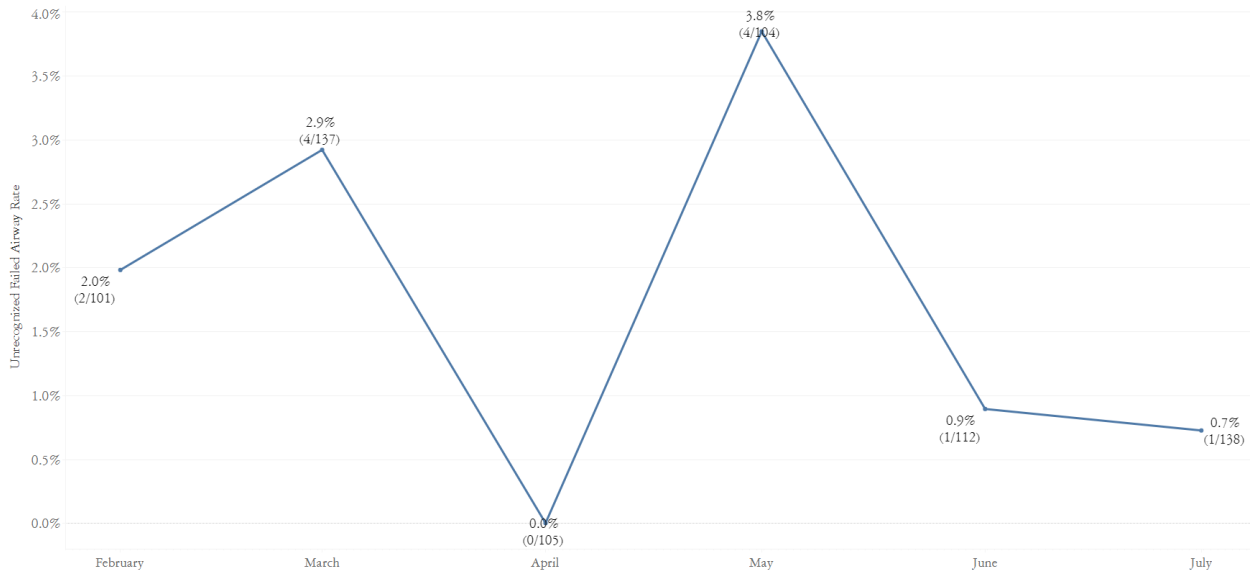


- Airway Management

Airways Skill Success - ET & King



Unrecognized Failed Advanced Airway Rate



System Diagnostics

	Goal	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Current Avg.	Goal
Cardiac Arrest								
% of recognizable Out-of-Hospital Cardiac Arrests (OHCA) cases correctly identified by Dispatch	x	89.6%	96.2%	84.9%	75.5%		86.0%	75%
Median time between 9-1-1 call and OHCA recognition		0:01:22	0:01:29	0:01:22	0:01:33		0:0%	< 0:01:30
% of recognized 2nd party OHCA cases that received tCPR	x	95.7%	93.9%	93.6%	94.3%		98.6%	75%
Median time between 9-1-1 Access to tCPR hands on chest time for OHCA cases		0:03:49	0:03:52	0:03:05	0:03:19		0:1%	< 0:02:30
% of cases with time to tCPR < 180 sec from first key stroke		67.8%	75.9%	60.7%	69.1%		71.3%	
% of cases with CCF > 90%		70.0%	75.0%	59.0%	70.0%		79.9%	90%
% of cases with compression rate 100-120 cpm 90% of the time		95.6%	94.7%	94.5%	93.4%		89.7%	90%
% of cases with compression depth that meet appropriate depth benchmark 90% of the time		46.2%	44.0%	52.7%	34.4%		33.7%	90%
% of cases with mechanical CPR device placement with < 10 sec pause in chest compression		10.5%	11.4%	7.0%	30.3%		19.9%	
% of cases with Pre-shock pause < 10 sec	x							
% arrive at E/D with ROSC	x	15.7%	11.6%	18.5%	21.0%		16.7%	
% discharged alive	x	4.3%	5.3%	4.6%	9.9%		7.1%	
% neuro intact at discharge (Good or Moderate Cognition)	x	3.6%	4.2%	2.3%	7.4%		5.3%	
% of cases with bystander CPR		36.4%	44.2%	47.7%	40.7%		48.7%	
% of cases with bystander AED use		25.0%	24.2%		16.0%		19.8%	
STEMI								
% of suspected STEMI patients correctly identified by EMS	Goal	51.6%	53.9%	66.7%	58.1%	50.0%	62.0%	75%
% of suspected STEMI patients w/ASA admin (in the absence of contraindications)		93.9%	94.4%	96.3%	93.9%	92.1%	94.5%	90%
% of suspected STEMI patients w/NTG admin (in the absence of contraindications)		87.9%	94.4%	88.9%	93.9%	76.3%	87.7%	90%
% of suspected STEMI patients with 12L acquisition within 10 minutes of patient contact		54.6%	77.8%	66.7%	81.8%	92.1%	71.1%	90%
% of suspected STEMI patients with 12L transmitted within 5 minutes of transport initiation		63.6%	72.2%	74.1%	84.9%	68.4%	62.4%	90%
% of suspected STEMI patients with PCI facility notified of suspected STEMI within 10 minutes of EMS patient contact		12.1%	8.3%	14.8%	36.4%	34.2%	18.5%	75%
% of patients with Suspected STEMI Transported to PCI Center		100.0%	100.0%	100.0%	100.0%	100.0%	99.6%	90%
% of suspected STEMI patients with EMS activation to Cath Lab intervention time < 90 minutes		7.7%	18.2%	20.0%	33.3%	35.7%	32.7%	50%

Tab C – Chief Transformation Officer

Transformation Report

August 2022

Alternate Payment Models & Expanded Services

- ET3 Model
 - Updated outcomes **attached**.
- Medicaid Payment for “ET3-Like” services confirmed for 9/1/22
 - TMHP distributed billing guidance for all providers
- Asked by CMS to be part of a small presentation panel they are assembling to present payment model recommendations to commercial and MA payers on October 5, 2022

Reducing HOT Vehicle Operations Project

- Community perception survey completed (**attached**)
 - **280** responses received
- 28 FRO perception surveys completed – doing analysis
- Coalition of agencies submitting for national study linking patient responses to EMS Survey Team data for timeliness arrival to actual response time

Medicaid Rate Adjustment

- Working with Tx EMS Alliance on preparing the case for a Medicaid rate increase during the next legislative session
- Last rate increase in 2007
- Obtained 3 years cost report data from PCG to build case for Tx legislature

Balance Billing (Patient Protection Initiative)

- Texas Legislature planning to re-introduce ground ambulance balance billing issue next session
- Beginning work on plans to frame ‘Patient Protection’ legislation for program similar to one the legislature did for physicians with arbitration
- Still awaiting formation of Congressional committee on similar topic

Texas Funding for Workforce Development

- State allocated \$21.7 million for EMS workforce development
- Regional committees to consider several funding initiatives, include scholarships and payments for EMT students
- MedStar evaluating how we can use this funding for EMT academy

StarSaver+PLUS

- Planning enrollment campaign for September (**flyer attached**)

Ride for Life Event, September 10, 2022

- Group motorcycle ride to bring awareness to first responder stress and suicide

Upcoming Presentations:

<u>Event (location)</u>	<u>Date</u>	<u>Attendees</u>
Zoll Data Summit (Virtual)	Aug 2022	~500
ICMA Annual Conference (Columbus, OH)	Sept 2022	~1,500
{ 4-hour workshop on effective EMS system design & evaluation }		
Amer. Amb. Assoc. Annual Conf. (Nashville, TN)	Sept 2022	~750
California Ambulance Association (Anaheim, CA)	Sept 2022	~500
EMS Expo (Orlando, FL)	Oct 2022	~3,000
South Carolina EMS Leadership Conf. (Greenville, SC)	Oct 2022	~500
Texas EMS Conference (Austin, TX)	Nov 2022	~1,500
Iowa State EMS Conference	Nov 2022	~600

Media Summary

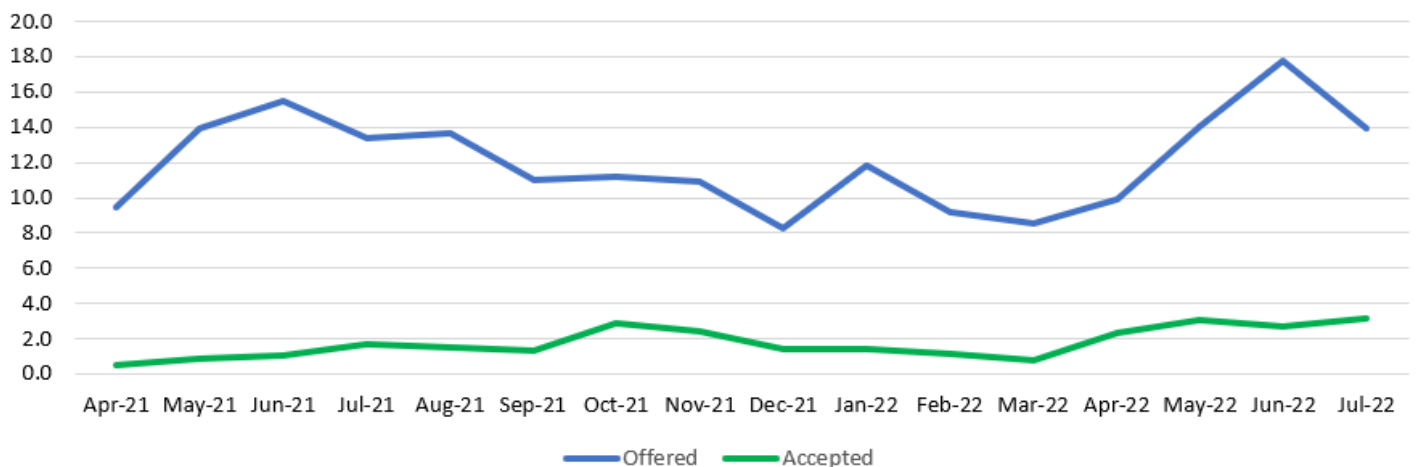
Local –

- Hot weather safety/kids in hot cars
 - NBC 5, CBS 11, FOX 4, ABC 8, KRLD, WBAP, Star-Telegram
- Back to School Safety
 - CBS 11, NBC 5, FOX 4, KRLD, WBAP, KLIF, Star-Telegram
- Recovery Resource Council Partnership – Overdose Reduction
 - Star-Telegram

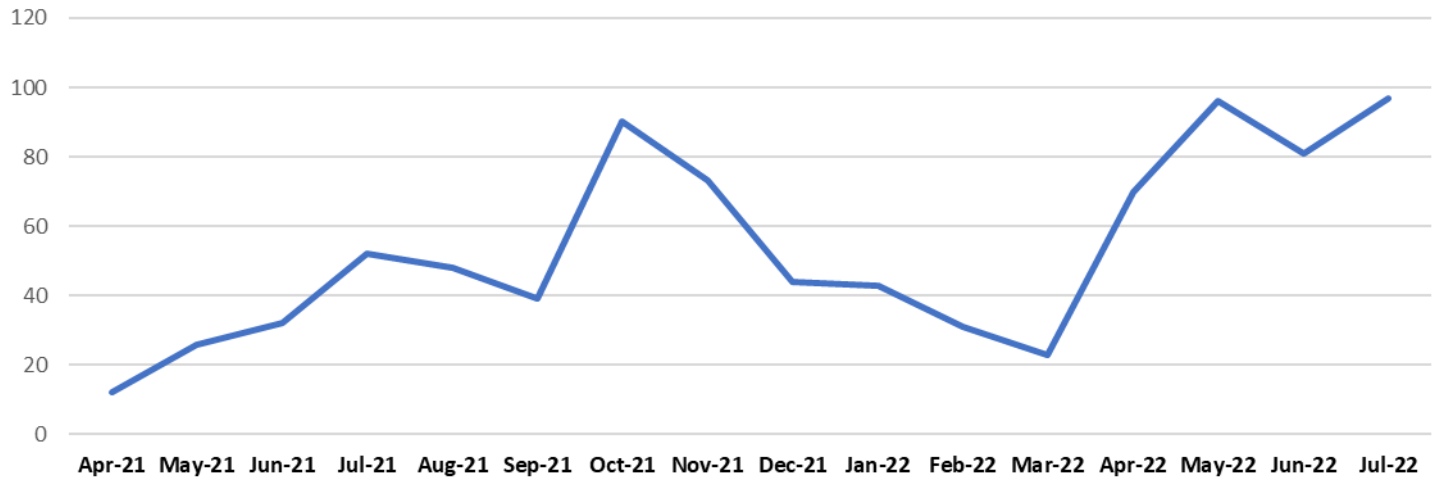
ET3 Model Outcome Summary:

ET3 Program Summary			
April 5, 2021 through:		8/10/2022	
Overall Emergency Response Volume (No Card 33 or 37)			<u>Notes</u>
Documented Medicare Patient Contacts	42,236		
≥ 65	30,635	72.5%	
< 65	11,536	27.3%	
Not Documented	65		
Transported	35,911	85.0%	
AMA (incl. Refused All Care & Refusal w/o Capacity)	4,069	9.6%	
ET3 Intervention Offered	6,319	15.0%	(All Payers)
ET3 Intervention Accepted	885	14.0%	(All Payers)
IES	873		
MHMR	12		
Outcomes			
Transported	73	8.4%	
Hospital ED	68		
Other	5		
TIP	812	93.0%	
Dispatch Health Referral	398	49.0%	
MCOT Referral	4		

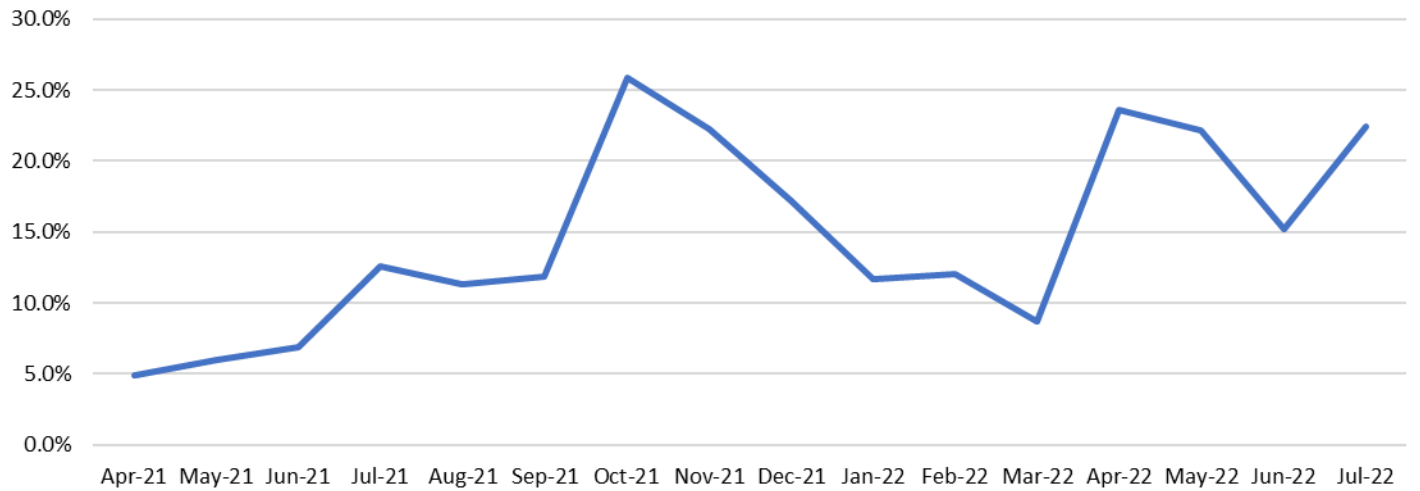
ET3 Interventions Per Day



MedStar Enrolled ET3 Patients



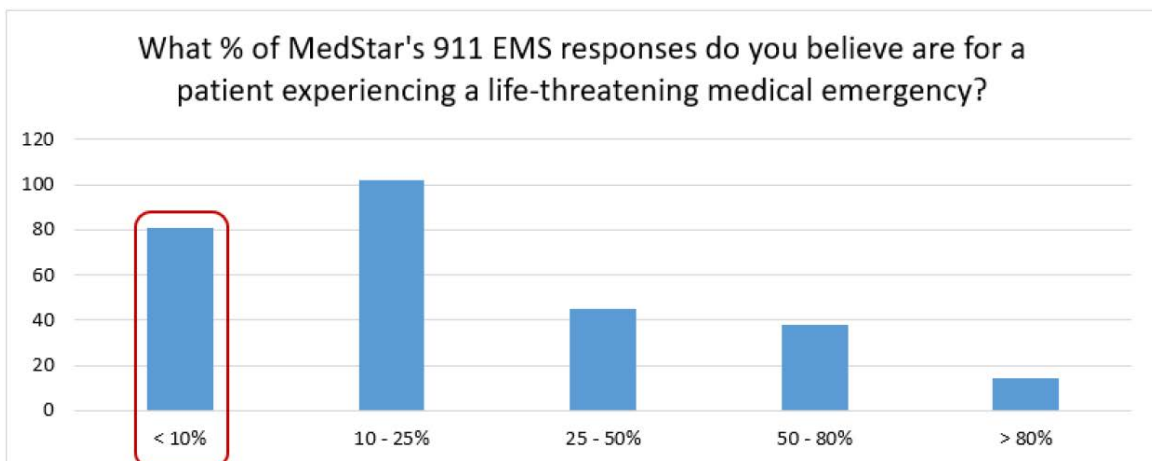
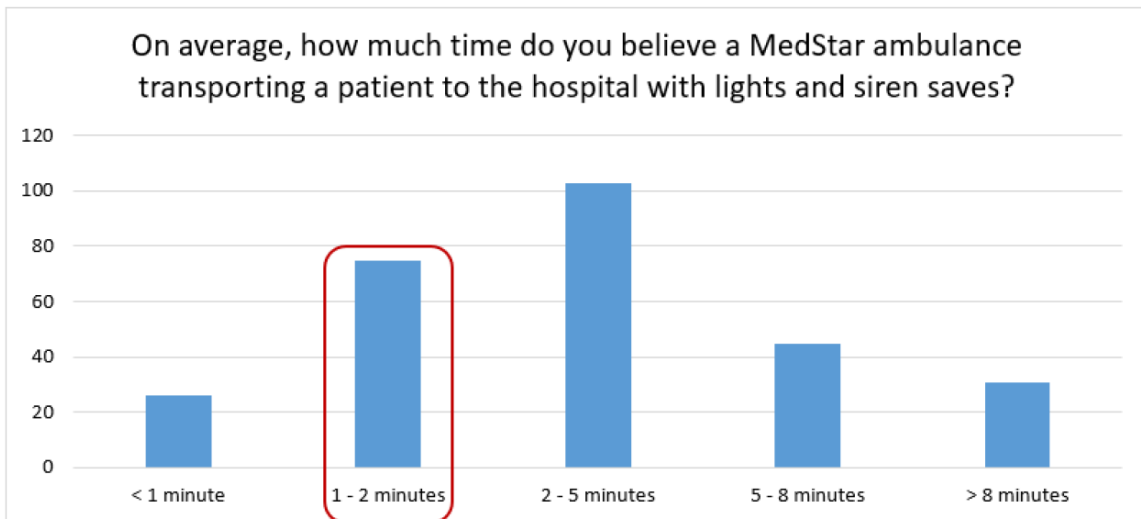
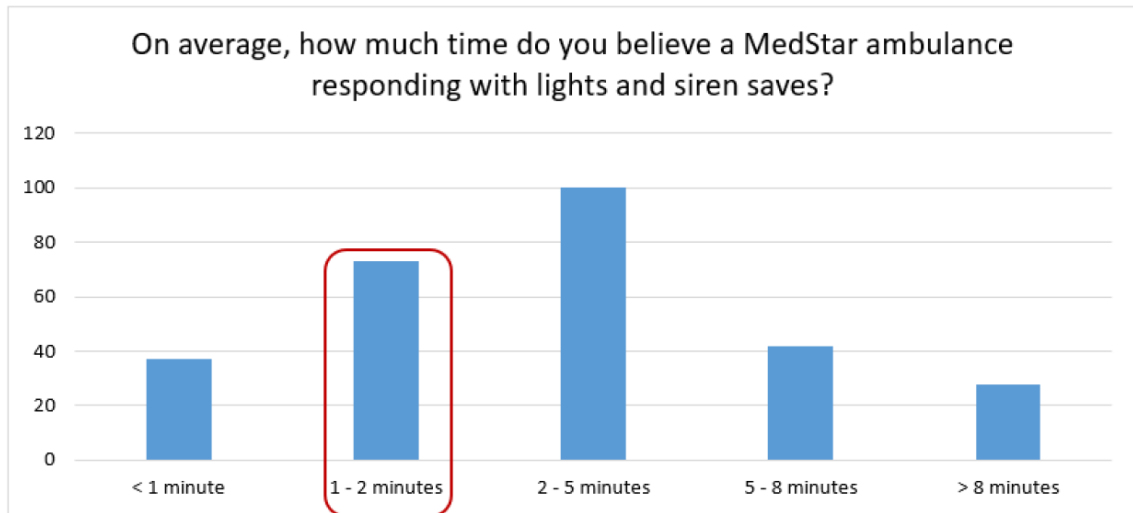
Conversion Rate



Community Survey - Ambulance Lights and Siren Operation

August 2022

Overall



Have you ever had, or witnessed, a "close encounter" with an emergency vehicle while they were driving with lights and siren (i.e.: near crash with the vehicle, near/actual crash with other vehicles)?



■ Yes ■ No

Do you feel a patient with a low-acuity medical issue, (like neck pain, leg pain, back pain, nausea) should receive the same response priority and response time as a patient with a life-threatening condition?



■ Yes ■ No

MedStar saves lives. Membership saves money.

There's no need to worry when trouble strikes because MedStar's industry leading health heroes are always around the corner to swoop in and take care of your urgent medical needs. And now, MedStar can save you from financial trauma, too. For only \$350 per year, a **MedStar Saver+Plus** membership shields you from out-of-pocket costs your insurance does not cover **AND** helps you navigate your urgent healthcare needs.

Give your family complete peace of mind in life's emergencies.



MedStar Saver
One low price

+



Mobile Medical Care
Worry-free service

=



Peace of Mind
Ambulance ride covered

2900 Alta Mere Drive Fort Worth, TX 76116



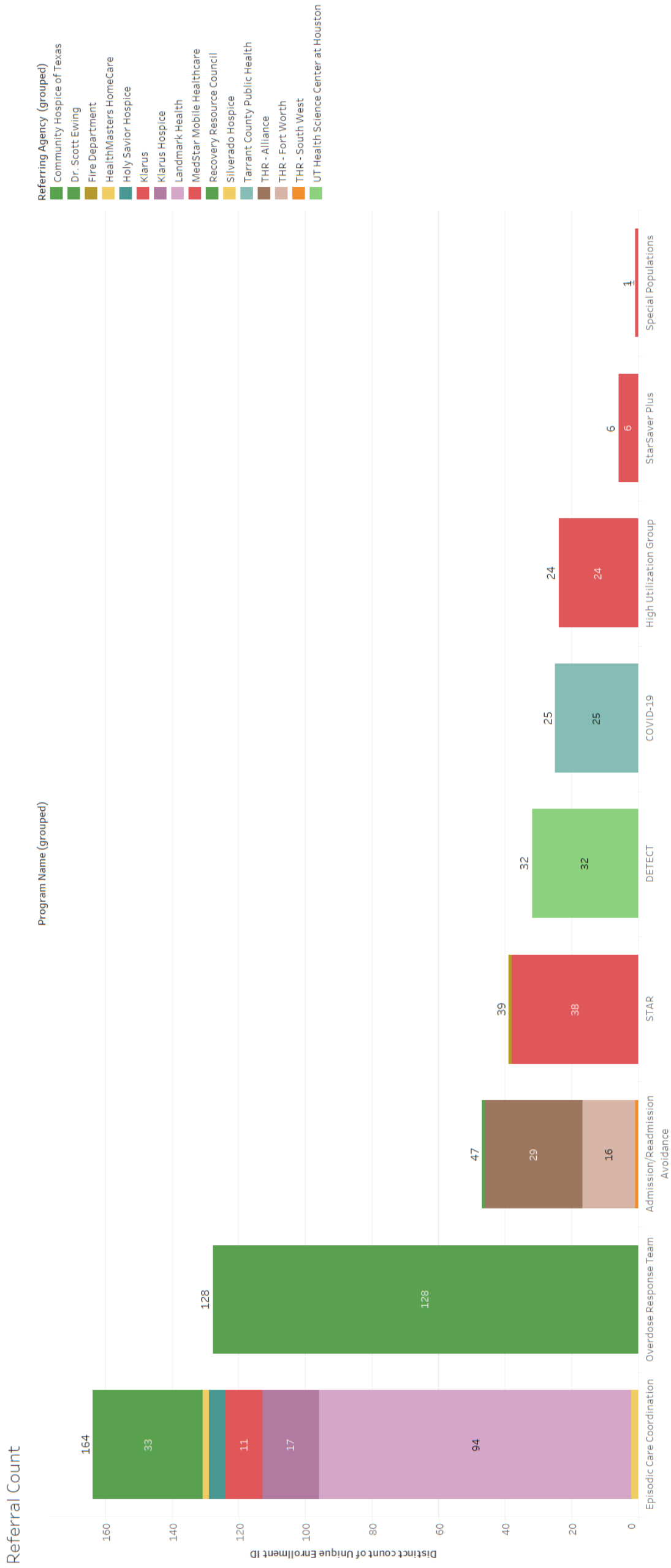
StarSaver+PLUS Benefits:

- ✓ **Physical & medical assessment of the Primary and Secondary StarSaver+Plus Member**
 - Identification of any perceived medical or healthcare gaps
 - Medication inventory
 - Documentation of any relevant medical documentation
- ✓ **Registration in MedStar's Mobile Integrated Healthcare (MIH) Program**
 - Notification to the Primary and Secondary Member's Primary Care Physician (PCP) of their enrollment into the StarSaver+Plus program
 - Specialized protocols used in the MIH program
 - Primary and Secondary member tracked in MedStar's 9-1-1 Dispatch System
 - Up to two (2) additional non-emergency in-home visits per year at the request of the primary or secondary StarSaver Plus Member

Join today | www.medstarsaver.org
Membership@medstar911.org |
 817.923.3700, ext. 135



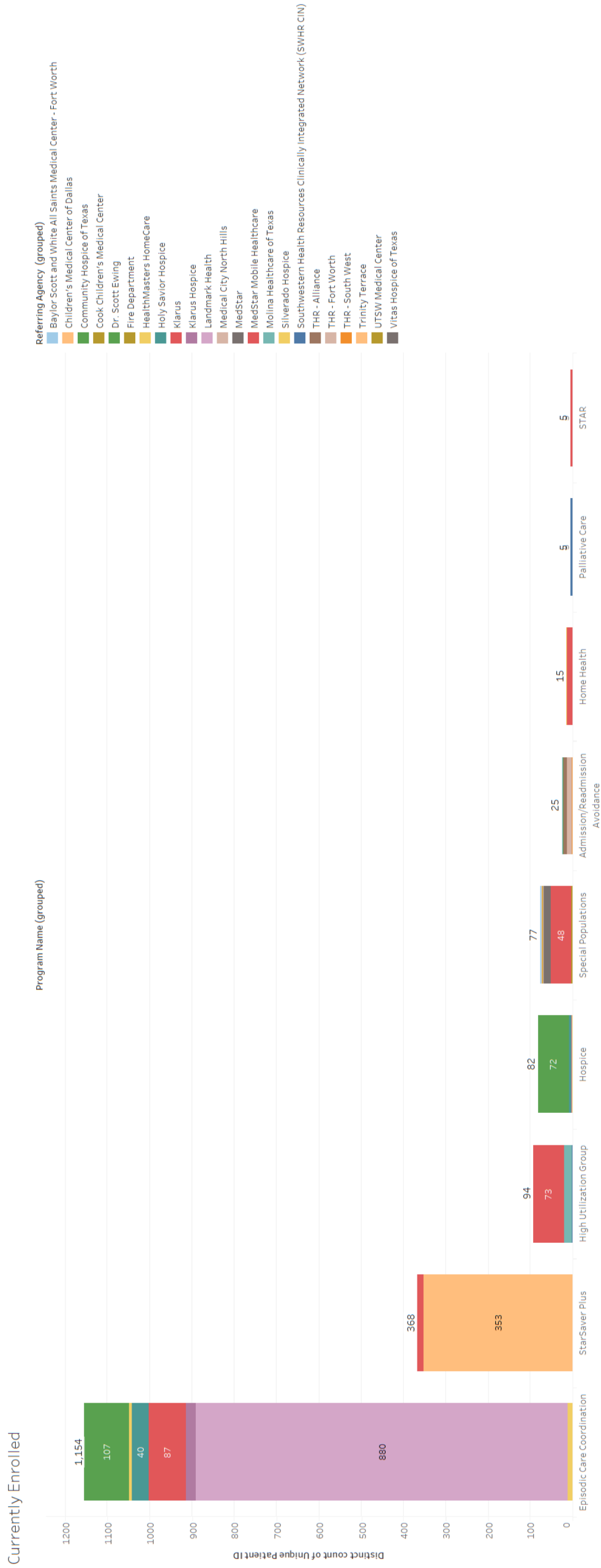
MIH Referrals – July 2022



MIH Enrollments – July 2022



Currently Enrolled MIH Clients



Tab D – Chief Financial Officer

Metropolitan Area EMS Authority dba MedStar Mobile Healthcare
Finance Report – July 31, 2022

The following summarizes significant items in the July 31, 2022 Financial Reports:

Statement of Revenues and Expenses:

Month to Date: Net Income for the month of July 2022 is a gain of \$160,224 as compared to a budgeted loss of \$99,052 for a positive variance of 259,276. EBITDA for the month of July 2022 is a gain of \$474,907 compared to a budgeted gain of \$234,475 for a positive variance of \$240,431.

- Transport volume in July ended the month 112% to budget.
- Net Revenue in July is 111% to budget or \$492K above budget.
- Total Expenses ended the month 105% to budget or \$233K over budget. In July, MedStar incurred additional expenses in Salaries and Overtime of \$133K, Fuel of \$101K, and Professional Fees of \$115K. The total of all other line items is below budget by \$117K.

Year to Date: EBITDA is \$1,710,791 as compared to a budget of \$3,061,340 for a negative variance of (\$1,350,548)

- The main drivers for this variance are YTD patient encounters are 103% to budget and YTD net revenue is 1.04% to budget. Year to date expenses is 1.07% to budget. The main driver for this overage is salaries and overtime, health insurance claims, fuel, medical supplies and professional fees. The total of all other expense lines is below budget by (\$362K) for the year.

Key Financial Indicators:

- Current Ratio – MedStar has \$5.53 in current assets (Cash, receivables) for every dollar in current debt. (Goal: a score of \$1.00 would mean sufficient current assets to pay debts.)
- Cash Reserves – The Restated Interlocal Cooperative Agreement mandates 3 months of operating capital. As of July 31, 2022, there is 4.5 months of operating capital.
- Accounts Receivable Turnover – This statistic indicates MedStar’s effectiveness in extending credit and collecting debts by indicating the average age of the receivables. MedStar’s goal is a ratio greater than 3.0 times; current turnover is 7.14 times.
- Return on Net Assets – This ratio determines whether the agency is financially better off than in previous years by measuring total economic return. An improving trend indicates increasing net assets and the ability to set aside financial resources to strengthen future flexibility. Through July, the return is -3.15%.

MAEMSA/EPAB cash reserve balance as of July 31, 2022 is \$475,470.69.

Metropolitan Area EMS Authority dba MedStar Mobile Healthcare

Balance Sheet By Character Code

For the Period Ending July 31, 2022

Assets	Current Year	Last Year
Cash	\$21,525,584.26	\$21,017,145.59
Accounts Receivable	\$7,410,399.44	\$8,094,981.50
Inventory	\$383,481.43	\$358,989.75
Prepaid Expenses	\$1,107,868.66	\$468,213.69
Property Plant & Equ	\$63,515,829.42	\$62,557,176.58
Accumulated Deprecia	(\$28,266,869.64)	(\$25,014,717.06)
Total Assets	\$65,676,293.57	\$67,481,790.05
Liabilities		
Accounts Payable	(\$3,047,033.72)	(\$201,525.70)
Other Current Liabil	(\$2,129,053.36)	(\$2,183,453.78)
Accrued Interest	(\$7,781.31)	(\$7,781.31)
Payroll Withholding	(\$3,385.59)	(\$12,974.65)
Long Term Debt	(\$3,390,140.97)	(\$3,745,678.43)
Other Long Term Liab	(\$9,283,564.07)	(\$7,811,995.15)
Total Liabilities	(\$17,860,959.02)	(\$13,963,409.02)
Equities		
Equity	(\$52,884,378.49)	(\$55,208,105.09)
Control	\$5,069,043.94	\$1,689,714.03
Total Equities	(\$47,815,334.55)	(\$53,518,391.06)
Total Liabilities and Equities	(\$65,676,293.57)	(\$67,481,800.08)

Metropolitan Area EMS Authority dba MedStar Mobile Healthcare
Statement of Revenue and Expenditures
July 31, 2022

Revenue	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Transport Fees	\$21,650,110.99	\$17,449,292.77	\$4,200,818.22	\$191,670,299.66	\$173,906,281.06	\$17,764,018.60
Contractual Allow	(\$9,761,423.98)	(\$7,606,630.26)	(\$2,154,793.72)	(\$70,359,302.96)	(\$75,806,851.64)	\$5,447,548.68
Provision for Uncoll	(\$7,233,134.93)	(\$5,674,264.81)	(\$1,558,870.12)	(\$78,815,065.35)	(\$56,549,103.14)	(\$22,265,962.21)
Education Income	\$16,455.00	\$1,050.00	\$15,405.00	\$96,190.30	\$78,590.00	\$17,600.30
Other Income	\$94,858.45	\$113,760.75	(\$18,902.30)	\$1,311,245.80	\$720,207.50	\$591,038.30
Standby/Subscription	\$69,612.33	\$60,973.79	\$8,638.54	\$860,504.40	\$653,881.50	\$206,622.90
Pop Health PMPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
interest on investme	\$501.62	\$500.00	\$1.62	\$4,549.86	\$5,000.00	(\$450.14)
Gain(Loss) on Dispos	\$0.00	\$0.00	\$0.00	\$29,495.27	\$4,626.00	\$24,869.27
Total Revenue	\$4,836,979.48	\$4,344,682.24	\$492,297.24	\$44,797,916.98	\$43,012,631.28	\$1,785,285.70
Expenditures						
Salaries	\$2,800,175.00	\$2,666,671.66	\$133,503.34	\$27,920,029.64	\$25,880,650.60	\$2,039,379.04
Benefits and Taxes	\$454,492.31	\$503,784.00	(\$49,291.69)	\$4,877,154.07	\$4,700,934.00	\$176,220.07
Interest	\$32,318.81	\$33,500.00	(\$1,181.19)	\$343,214.63	\$335,000.00	\$8,214.63
Fuel	\$211,504.99	\$110,274.92	\$101,230.07	\$1,538,936.03	\$988,153.20	\$550,782.83
Medical Supp/Oxygen	\$158,810.58	\$189,312.00	(\$30,501.42)	\$1,978,051.30	\$1,886,977.60	\$91,073.70
Other Veh & Eq	\$57,106.50	\$46,235.00	\$10,871.50	\$479,005.77	\$395,623.00	\$83,382.77
Rent and Utilities	\$49,885.76	\$66,269.52	(\$16,383.76)	\$584,469.02	\$662,070.20	(\$77,601.18)
Facility & Eq Mtc	\$57,865.88	\$79,934.26	(\$22,068.38)	\$689,035.59	\$759,712.60	(\$70,677.01)
Postage & Shipping	\$237.88	\$3,521.55	(\$3,283.67)	\$22,185.78	\$35,215.50	(\$13,029.72)
Station	\$36,818.62	\$43,399.01	(\$6,580.39)	\$358,956.16	\$497,754.10	(\$138,797.94)
Comp Maintenance	\$77,941.62	\$62,274.99	\$15,666.63	\$709,550.20	\$622,749.90	\$86,800.30
Insurance	\$62,174.57	\$44,026.52	\$18,148.05	\$496,880.91	\$440,265.20	\$56,615.71
Advertising & PR	\$362.50	\$292.00	\$70.50	\$4,965.39	\$39,020.00	(\$34,054.61)
Printing	\$2,788.72	\$3,615.41	(\$826.69)	\$41,247.92	\$36,154.10	\$5,093.82
Travel & Entertain	\$9,592.60	\$15,493.00	(\$5,900.40)	\$50,160.92	\$97,055.00	(\$46,894.08)
Dues & Subs	\$118,760.03	\$128,393.00	(\$9,632.97)	\$1,099,012.12	\$1,354,833.00	(\$255,820.88)
Continuing Educ Ex	\$10,239.39	\$8,900.00	\$1,339.39	\$123,476.42	\$203,521.00	(\$80,044.58)
Professional Fees	\$251,437.60	\$135,865.71	\$115,571.89	\$2,015,165.62	\$1,330,962.10	\$684,203.52
Education Expenses	\$415.00	\$0.00	\$415.00	\$17,723.40	\$0.00	\$17,723.40
Miscellaneous	\$1,462.30	\$1,944.00	(\$481.70)	\$81,119.41	\$19,640.00	\$61,479.41
Depreciation	\$282,364.26	\$300,028.00	(\$17,663.74)	\$3,035,402.37	\$3,000,280.00	\$35,122.37
Total Expenditures	\$4,676,754.92	\$4,443,734.55	\$233,020.37	\$46,465,742.67	\$43,286,571.10	\$3,179,171.57
Net Rev in Excess of Expend	\$160,224.56	(\$99,052.31)	\$259,276.87	(\$1,667,825.69)	(\$273,939.82)	(\$1,393,885.87)
EBITDA	\$474,907.63	\$234,475.69	\$240,431.94	\$1,710,791.31	\$3,061,340.18	(\$1,350,548.87)

**Metropolitan Area EMS Authority dba MedStar Mobile Healthcare
Key Financial Indicators
July 31, 2022**

	Goal	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Current Ratio	> 1	8.97	9.49	11.59	10.48	8.43	5.53

Indicates the total short term resources available to service each dollar of debt. Ratio should be greater than 1, so that assets are available to retire debt when due.

Cash as % of Annual Expenditures	> 25%	55.06%	47.07%	42.95%	51.76%	44.45%	37.45%
---	-------	--------	--------	--------	--------	--------	--------

Indicates compliance with Ordinance which specifies 3 months cash on hand.

Accounts Receivable Turnover	>3	4.96	4.28	3.65	5.44	6.34	7.14
-------------------------------------	----	------	------	------	------	------	------

A measure of how these resources are being managed. Indicates how long accounts receivable are being aged prior to collection. Our goal is a turnover rate of greater than 3 .

Return on Net Assets	-1.00%	10.35%	10.11%	4.04%	0.00%	-4.03%	-3.15%
-----------------------------	--------	--------	--------	-------	-------	--------	--------

Reveals management's effectiveness in generating profits from the assets available.

Emergency Physicians Advisory Board
Cash expenditures Detail

	<u>Date</u>	<u>Amount</u>	<u>Balance</u>
Balance 1/1/17			\$ 609,665.59
J29 Associates, LLC	2/27/2017	\$ 1,045.90	\$ 608,619.69
Bracket & Ellis	10/30/2017	\$ 12,118.00	\$ 596,501.69
Brackett & Ellis	11/19/2018	\$ 28,506.50	\$ 567,995.19
FWFD Grant	4/3/2019	\$ 56,810.00	\$ 511,185.19
Brackett & Ellis	4/3/2019	\$ 20,290.50	\$ 490,894.69
Brackett & Ellis	11/27/2019	\$ 9,420.00	\$ 481,474.69
Bracket & Ellis	2/6/2020	\$ 1,382.50	\$ 480,092.19
Bracket & Ellis	2/29/2020	\$ 4,621.50	\$ 475,470.69
Balance 07/31/2022			<u><u>\$ 475,470.69</u></u>

Tab E – Chief Human Resources Officer

Human Resources - July 2022

Turnover:

- July turnover – 0.98%
 - FT – 0.86%
 - PT – 2.08%
- Year to date turnover –21.92%
 - FT – 20.09%
 - PT – 39.58%

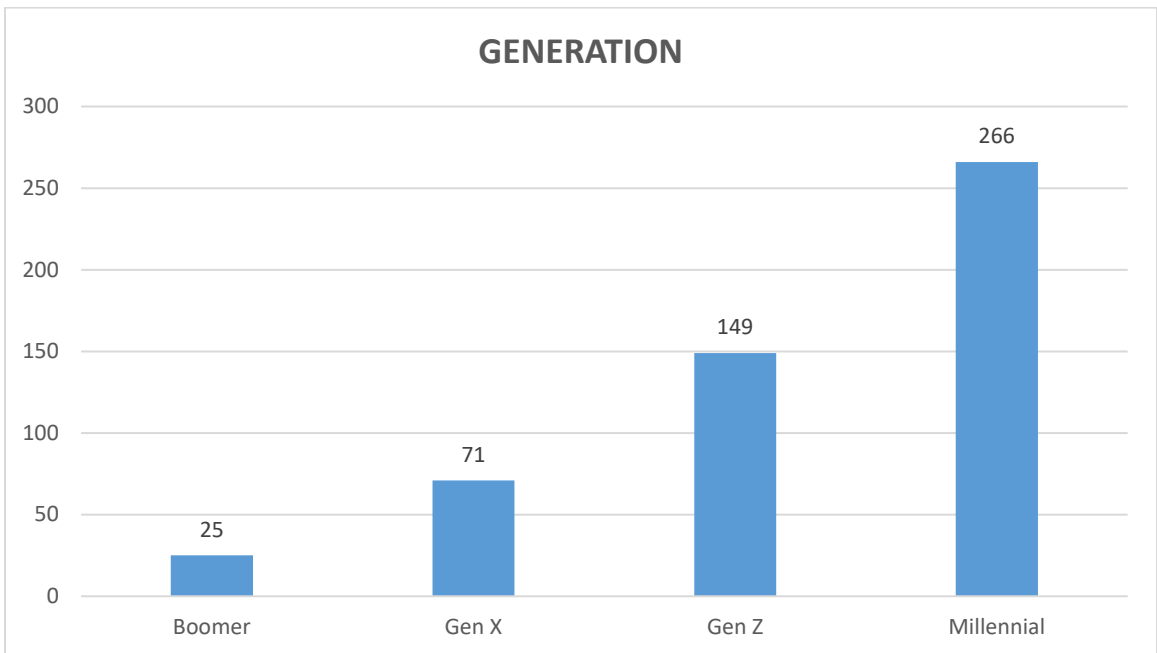
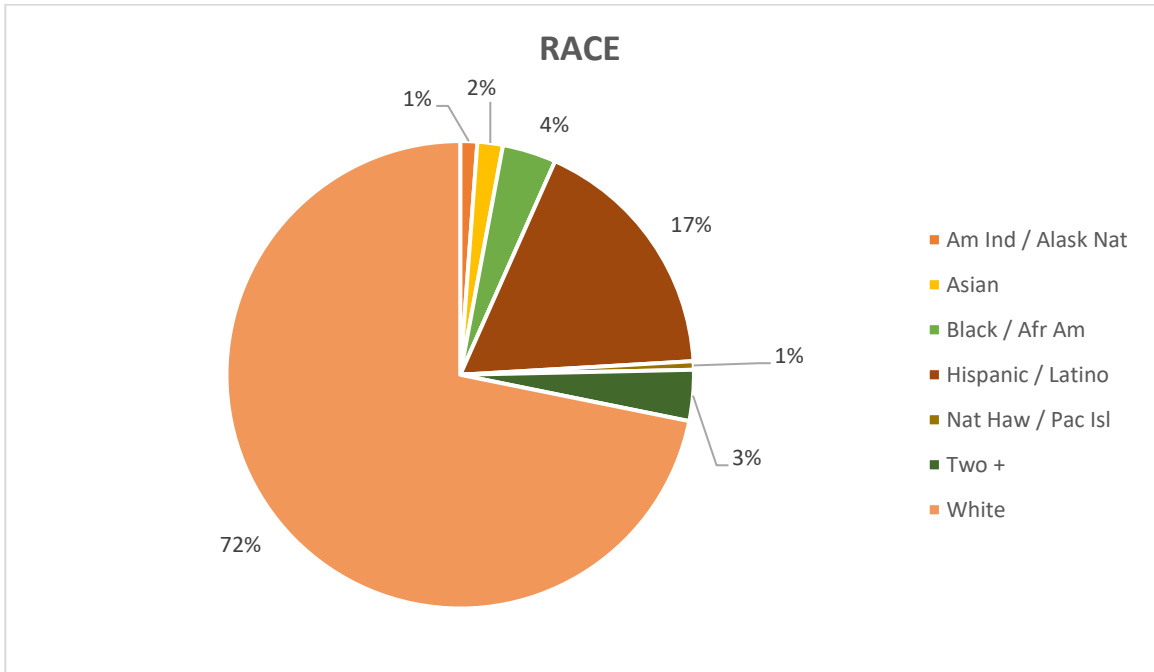
Leaves:

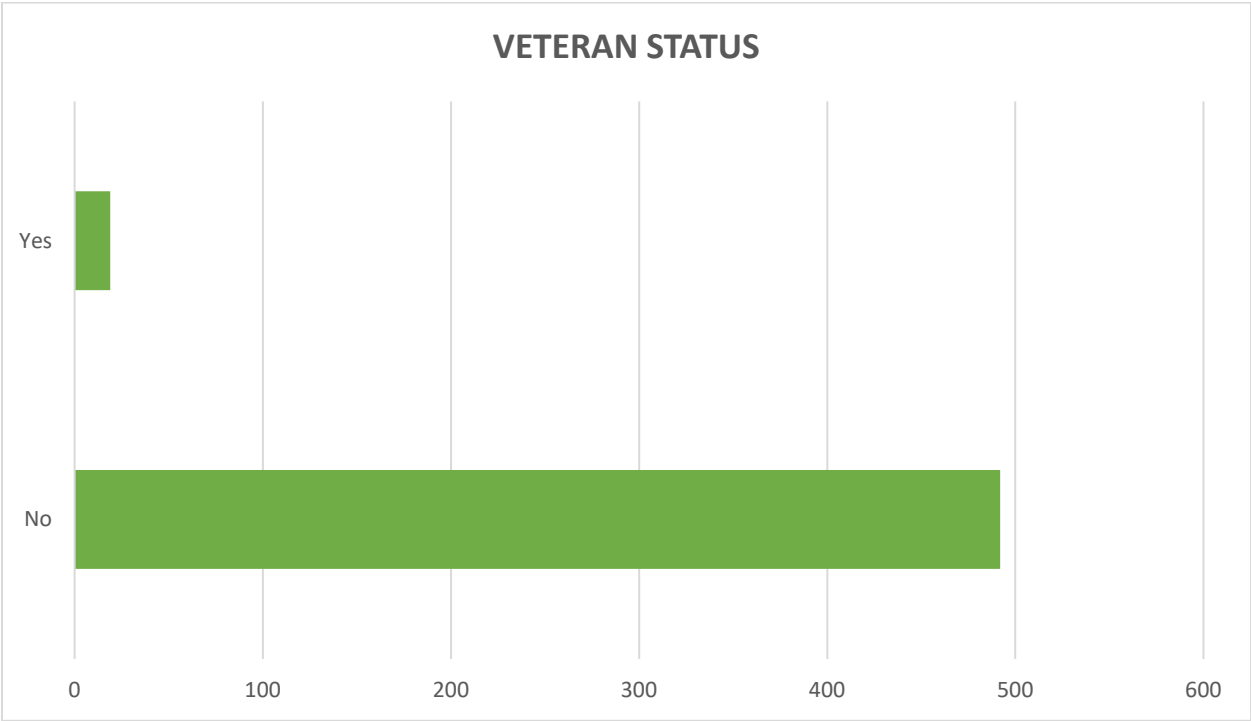
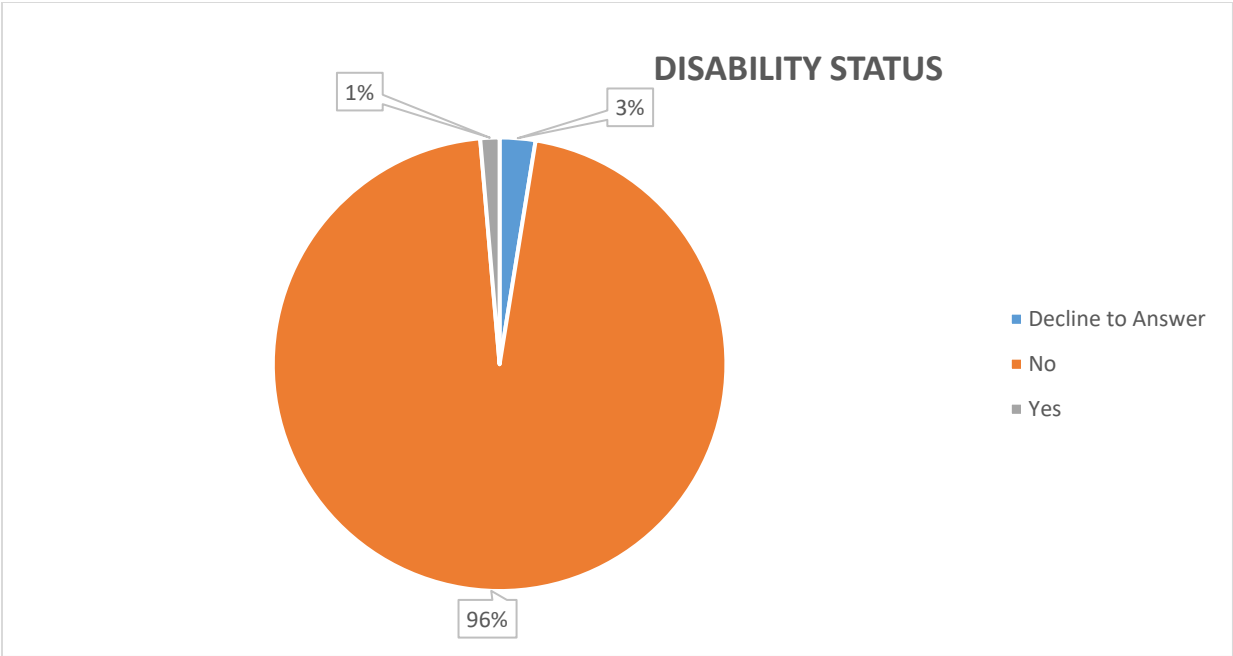
- 23 employees on FMLA / 7.51% of workforce
 - 18 cases on intermittent
 - 5 cases on a block
- Top FMLA request reasons/conditions
 - FMLA Child (5)
 - Mental Health (3)
 - FMLA Parent (3)
- COVID Administrative Leave
 - 1041:16 hours in June
 - 28106:44 hours to date

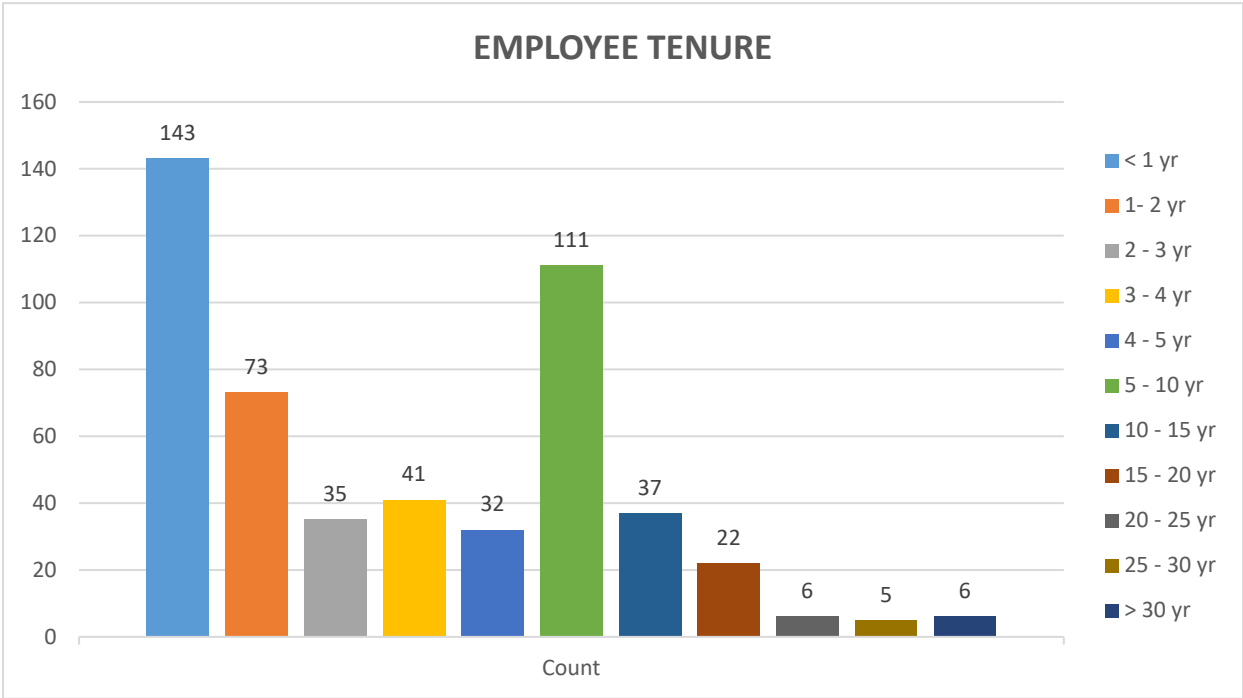
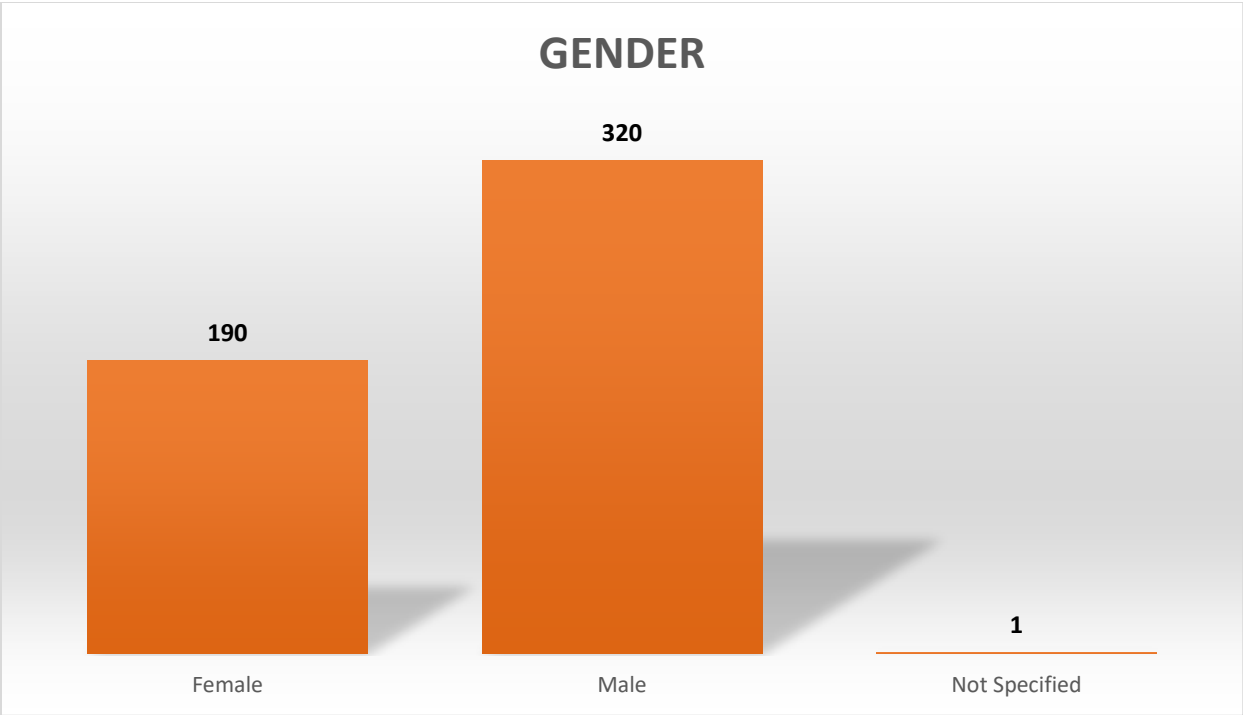
Staffing

- 18 hires in July
- 122 hires FYTD

JULY 2022 DIVERSITY STATISTICS







FMLA Leave of Absence (FMLA Detailed Report)
Fiscal Year 2/1/2022 thru 7/31/2022
Percentages by Department/Conditions

Conditions		Percentage by Department					
Department	# of Ees	# on FMLA	% by FTE	% by FMLA	% by Dept HC		
Cardiology	1	17	1.94%	34.62%	52.94%		
FMLA - Child	5	176	0.86%	15.38%	2.27%		
FMLA - Parent	3	12	0.22%	3.85%	8.33%		
FMLA - Sibling (in loco parentis)	1	39	0.86%	15.38%	10.26%		
FMLA - Spouse	2	6	0.43%	7.69%	33.33%		
Internal Medicine	2	30	1.30%	23.08%	20.00%		
Mental Health	3						
Neurological	2						
Obstetrics	2						
Oncology	1						
Orthopedic	2						
Pulmonary	2						
Grand Total		280				26	
Total # of Full Time Employees - July 2022		463					
% of Workforce using FMLA		5.62%					
TYPE OF LEAVES UNDER FMLA		# of Ees	% on Leave				
Intermittent Leave		19	73.08%				
Block of Leave		7	26.92%				
Total		26	100.00%				

Department	# of Ees	# on FMLA	% by FTE	% by FMLA	% by Dept HC
Advanced	17	9	1.94%	34.62%	52.94%
Basic	176	4	0.86%	15.38%	2.27%
Business Office	12	1	0.22%	3.85%	8.33%
Communications	39	4	0.86%	15.38%	10.26%
Controller - Payroll, Purchasing, A/P	6	2	0.43%	7.69%	33.33%
Support Services - Facilities, Fleet, S.E., Logistics	30	6	1.30%	23.08%	20.00%
Grand Total	280	26			

MedStar Mobile Healthcare
 Leave of Absence Report - Fiscal Year 2021-2022

Light Duty WC for Fiscal Year 2021 - 2022

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Goal
Hours/Mo	259:47	120:46	392:55	250:27	184:26	189:10	248:10	159:56	0:00	23:58	0:00	0:00	
FY 21-22	259:47	380:33	773:28	1023:55	1208:21	1397:31	1645:41	1805:37	1805:37	1829:35	1829:35	1829:35	3254:00
FY 20-21	337:52	794:12	1368:03	1498:06	1650:25	1883:54	1898:19	1898:19	1983:33	2406:36	3143:20	3615:34	

GOAL: Reduce number of lost hours due to job-related injuries by 10%

Light Duty HR for Fiscal Year 2021 - 2022

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Goal
Hours/Mo	46:12	106:52	57:09	59:55	79:34	0:00	0:00	98:40	0:00	12:00	0:00	0:00	
FY 21-22	46:12	153:04	210:13	270:08	349:42	349:42	349:42	448:22	448:22	460:22	460:22	460:22	2162:30
FY 20-21	674:38	940:59	1106:34	1106:34	1106:34	1154:34	1571:41	1761:31	1971:08	2103:08	2180:38	2402:47	

GOAL: Reduce number of lost hours due to job-related injuries by 10%

Worker's Comp LOA for Fiscal Year 2021 - 2022

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Goal
Hours/Mo	0:00	24:00	0:00	0:00	0:00	0:00	108:00	240:00	294:05	12:00	0:00	0:00	
FY 21-22	0:00	24:00	24:00	24:00	24:00	24:00	132:00	372:00	666:05	678:05	678:05	678:05	0:00
FY 20-21	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	

GOAL: Reduce number of lost hours due to job-related injuries by 10%

FMLA LOA for Fiscal Year 2021 - 2022

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG
Hours/Mo	677:50	863:04	806:26	544:58	424:08	1379:46	1334:56	806:13	328:00	397:06	0:00	0:00	756:14
FY 21-22	677:50	1540:54	2347:20	2892:18	3316:26	4696:12	6031:08	6837:21	7165:21	7562:27	7562:27	7562:27	
FY 20-21	1700:39	3182:09	5037:34	7148:44	8734:36	10113:23	11390:09	12350:11	13660:26	14959:46	16303:24	17497:06	10173:10:35

All Other Leave for Fiscal Year 2021 - 2022*

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG
Hours/Mo	5684:35	6014:21	8335:05	6195:25	5278:05	5755:06	5470:52	7888:19	9124:48	8164:43	0:00	0:00	6791:07
FY 21-22	5684:35	11698:56	20034:01	26229:26	31507:31	37262:37	42733:29	50621:48	59746:36	67911:19	67911:19	67911:19	
FY 20-21	6258:06	11345:22	17676:28	21636:11	25998:39	32058:12	37543:40	44215:57	51059:14	57964:04	63772:29	69441:53	36580:51:15

*Includes all other leaves (LOA, MLOA, Vacation, Sick, Jury, etc.)

Military Leave for Fiscal Year 2021 - 2022

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG
Hours/Mo	166:00	206:00	46:00	12:00	189:00	226:00	208:00	204:00	432:00	452:00	0:00	0:00	214:06
FY 21-22	166:00	372:00	418:00	430:00	619:00	845:00	1053:00	1257:00	1689:00	2141:00	2141:00	2141:00	
FY 20-21	144:00	216:00	276:00	373:00	645:55	888:55	1158:55	1239:55	1291:55	1291:55	1382:55	1442:55	18086:55:00

Total Leave Hours

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG
Hours/Mo	6788:12	7228:11	9580:26	7002:50	6075:39	7550:02	7369:58	9298:28	10178:53	885:04	0:00	0:00	7195:46
FY 21-22	6788:12	14016:23	23596:49	30599:39	36675:18	44226:20	51595:18	60893:46	71072:39	71957:43	71957:43	71957:43	
FY 20-21	2182:31	4192:21	6681:37	9019:50	11030:56	12886:12	14447:23	15488:25	16935:54	18658:17	20829:39	22555:35	71602:36:00

Summary of Fiscal Year 2021-2022

	WC Light Duty	HR Light Duty	Worker's Comp	All Other Leave	FMLA	Military	Total
YTD	1829:35	460:22	678:05	67911:19	2141:00	71957:43	
Goal-Compare	3254:00	2162:30	0:00	69441:53	1096:00	93451:29	

MedStar Mobile Health Care Separation Statistics July 2022

	Current Month		
	Vol	Invol	Total
Full Time Separations	2	2	4
Part Time Separations	1	0	1
Total Separations	3	2	5

	Full Time	Part Time	Total
Total Turnover %	0.86%	2.08%	0.98%

	Year to Date		
	Vol	Invol	Total
Full Time Separations	59	34	93
Part Time Separations	18	1	19
Total Separations	77	35	112

	Full Time	Part Time	Total
Total Turnover %	20.09%	39.58%	21.92%

	YTD Compared to Jul'21		Headcount Jul-22
	Jul'21	%	
Full Time Separations	63	14.69%	463
Part Time Separations	22	55.00%	48
Total Separations	85	18.12%	511
Difference		3.798%	

Separations by Department

	Current Month		
	Vol	Invol	Total
Full Time			
Advanced	1	0	1
Basics	1	1	2
Business Office	0	1	1
Communications			
Controller - Payroll, Purchasing, A/P			
Executives			
Field Manager/Supervisors - Operations			
Field Operations Other			
Health Information Systems			
Human Resources			
Information Technology			
Legal/Compliance			
Mobile Integrated Health			
Office of the Medical Director			
Public Information			
Support Services - Facilities, Fleet, S.E., Logistics			
Total	2	2	4

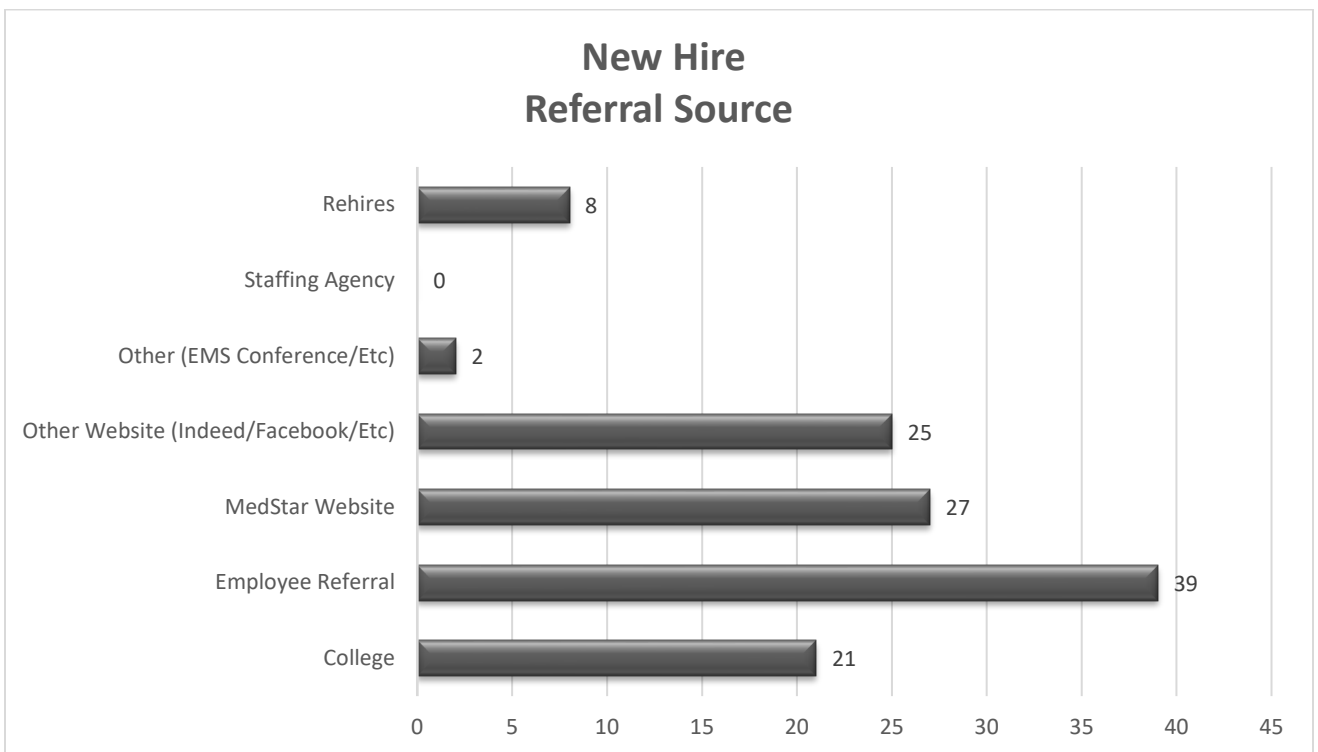
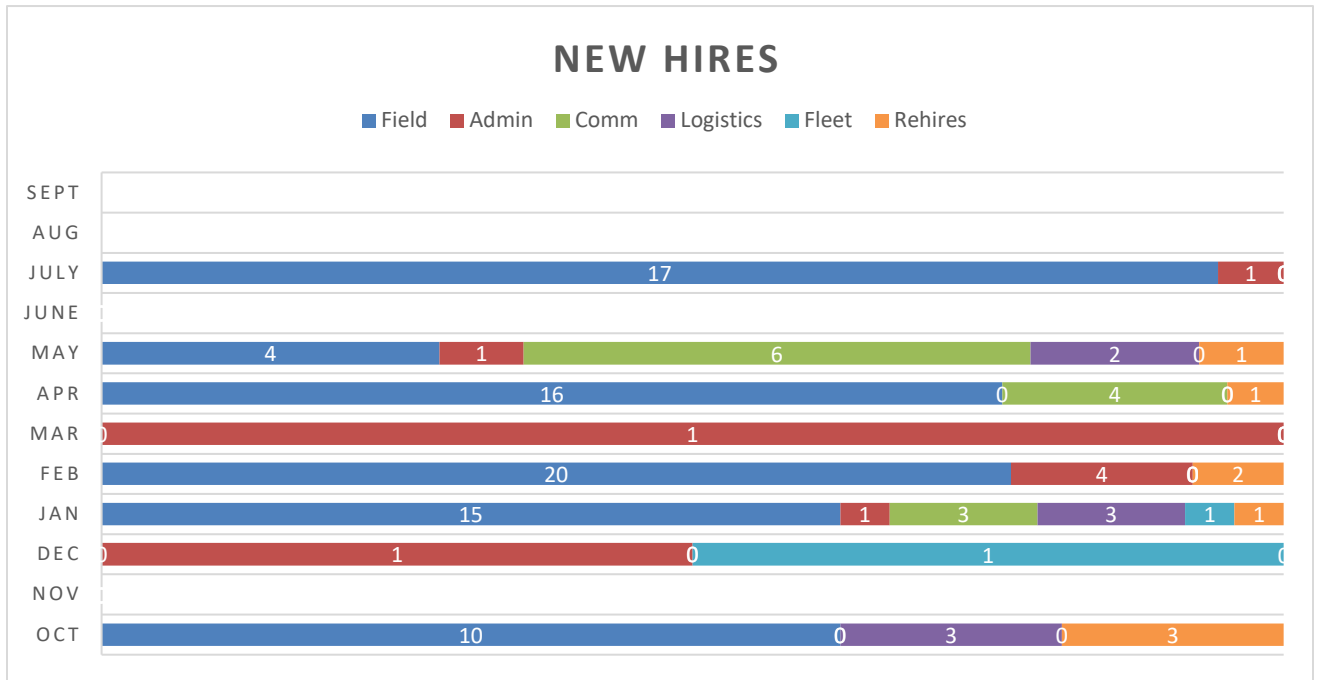
	Year to Date		Headcount Jul-22
	Vol	Total	
Advanced	18	0	18
Basics	26	10	36
Business Office	3	10	13
Communications	5	11	15
Controller - Payroll, Purchasing, A/P	1	0	1
Executives			
Field Manager/Supervisors - Operations	0	0	1
Field Operations Other			
Health Information Systems			
Human Resources	1	1	2
Information Technology			
Legal/Compliance			
Mobile Integrated Health	0	1	1
Office of the Medical Director	0	1	1
Public Information			
Support Services - Facilities, Fleet, S.E., Logistics	5	0	5
Total	59	34	93

	Current Month		
	Vol	Invol	Total
Part Time			
Advanced			
Basics			
Business Office			
Communications			
Controller - Payroll, Purchasing, A/P			
Executives			
Field Manager/Supervisors - Operations			
Field Operations Other			
Health Information Systems			
Human Resources			
Information Technology			
Legal/Compliance			
Mobile Integrated Health			
Office of the Medical Director			
Public Information			
Support Services - Facilities, Fleet, S.E., Logistics	1	0	1
Total	1	0	1

	Year to Date		Headcount Jul-22
	Vol	Total	
Advanced	7	0	7
Basics	8	1	8
Business Office			
Communications	1	0	1
Controller - Payroll, Purchasing, A/P			
Executives			
Field Manager/Supervisors - Operations			
Field Operations Other			
Health Information Systems			
Human Resources			
Information Technology			
Legal/Compliance			
Mobile Integrated Health			
Office of the Medical Director			
Public Information			
Support Services - Facilities, Fleet, S.E., Logistics	2	0	2
Total	18	1	18

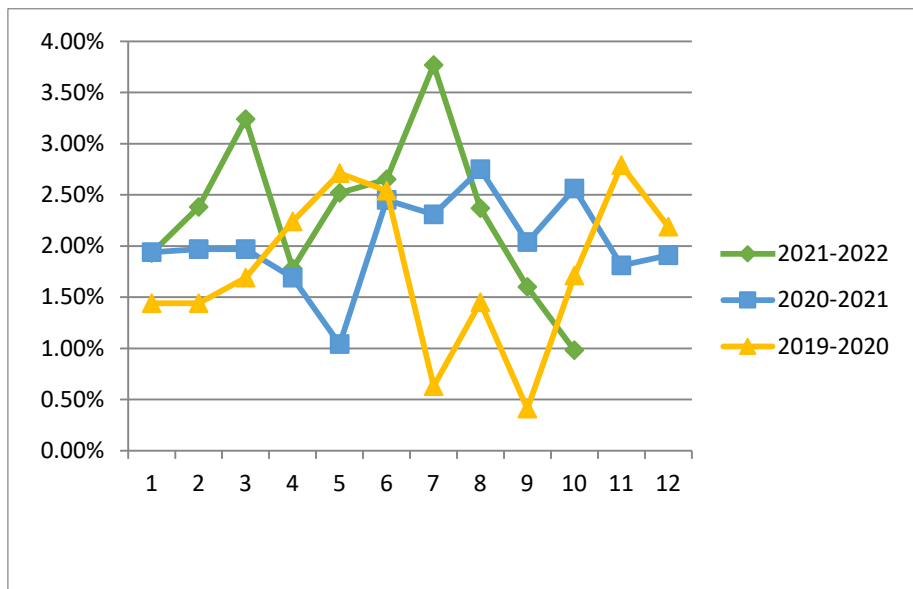
Recruiting & Staffing Report

Fiscal Year 2021-2022



**MedStar Mobile Healthcare Turnover
Fiscal Year 2021 - 2022**

	Full & Part Time Turnover			Full Time Only
	2021-2022	2020-2021	2019-2020	2020-2021
October	1.93%	1.94%	1.44%	1.05%
November	2.38%	1.97%	1.44%	2.40%
December	3.24%	1.97%	1.69%	3.13%
January	1.78%	1.69%	2.24%	1.74%
February	2.52%	1.04%	2.71%	2.55%
March	2.65%	2.45%	2.54%	2.44%
April	3.77%	2.31%	0.63%	3.52%
May	2.37%	2.75%	1.45%	1.75%
June	1.60%	2.04%	0.41%	1.32%
July	0.98%	2.56%	1.71%	0.86%
August		1.81%	2.79%	
September		1.91%	2.19%	
Actual Turnover	21.36%	16.17%	19.91%	19.65%



Tab F – FRAB

Tab G – Operations

Metropolitan Area EMS Authority dba MedStar Mobile Healthcare

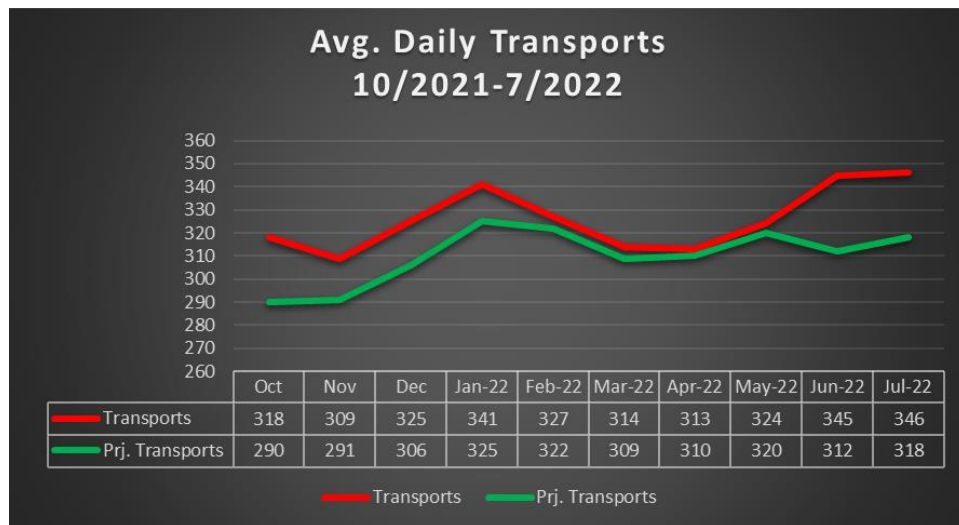
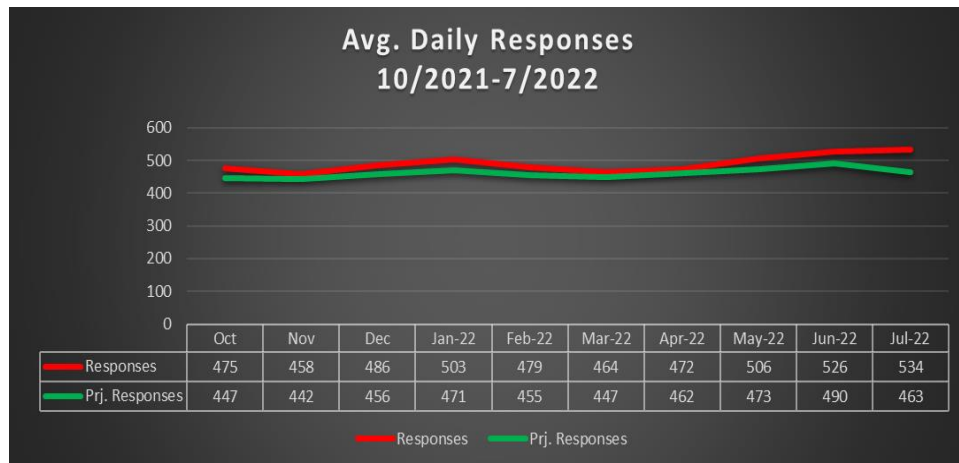
Operations Report- July 2022

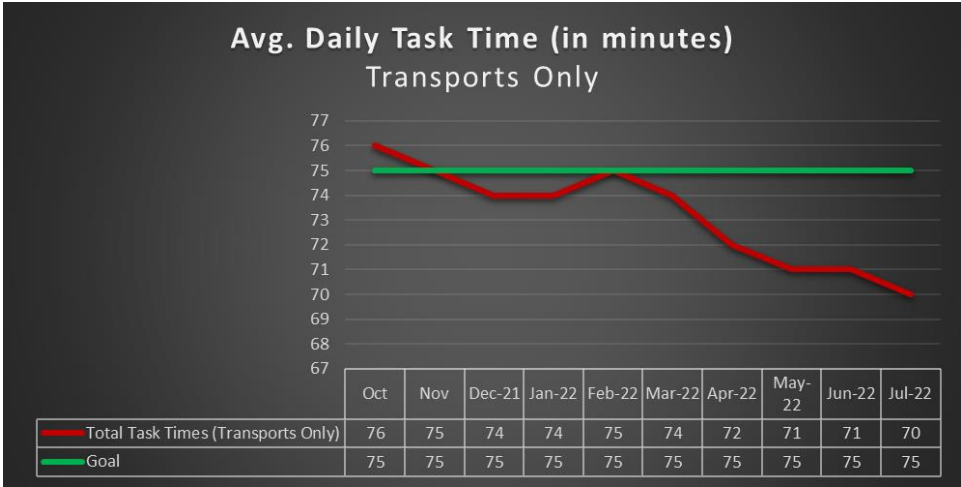
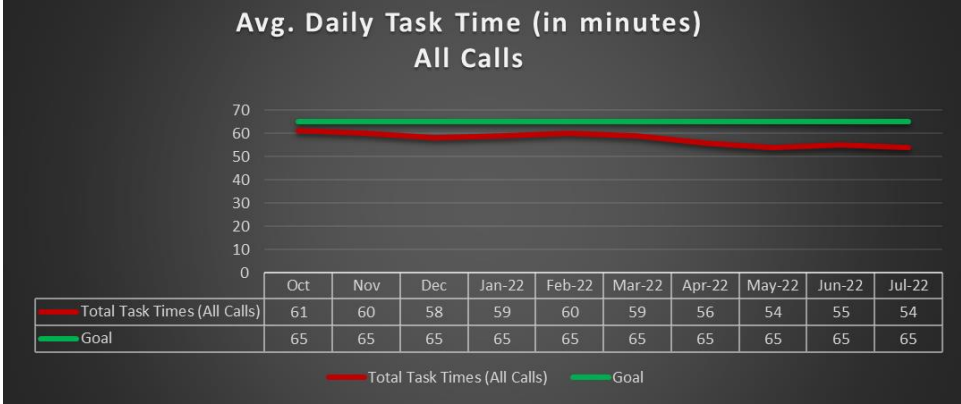
The following summarizes significant operational items through July 31st, 2022:

Field Operations:

- July transport volume exceeded budget expectations by approximately 9%.
- July call volume (responses) exceeded projections by approximately 15%.

Field Ops Metrics





Emergent, P1-P3, Response Time Breakdown

Priority 1		Priority 2		Priority 3	
Time	Jul-22	Time	Jul-22	Time	Jul-22
≤ 11:00 On Time	84.0%	≤ 13:00 On Time	86.8%	≤ 17:00 On Time	89.2%
11:01- 11:15	84.9%	13:01- 13:15	87.4%	17:01- 17:15	89.5%
11:16- 11:30	86.1%	13:16- 13:30	88.2%	17:16- 17:30	89.9%
11:30- 11:45	87.1%	13:30- 13:45	89.0%	17:31- 17:45	90.3%
11:46- 12:00	88.1%	13:46- 14:00	89.7%		
12:01- 13:00	91.1%	14:01- 15:00	92.4%		

Fleet/Logistics:

- Three new Dodge units were placed in service
- HVAC work approved by the board in progress
- Continuing to stay ahead of supply chain concerns
- Working to secure ambulance chassis

Special Operations:

- Completed 50 special events for the month of June 2022
- Deployed a unit to support wildland fire operations in Texas (Chalk Mountain Fire)

Mobile Integrated Health:

- Increase in MHP referrals from existing program partners
 - 52.7% increase in referrals from Q1/Q2 of 2021 to Q1/Q2 of 2022
 - 1,827 clients are currently enrolled
- See Chief Transformation Officer report for ongoing program updates

Information Technology:

- Replacing network equipment that has reached the end of its vendor-supported life cycle.
- Finished configuring mobile gateways to allow connections from FRO 12-lead monitors.
- Planning implementation of enterprise project tracking tool.
- Supporting CAD upgrade project.
- Supporting transition to new timekeeping and scheduling software.

Business Intelligence:

- Reviewed Citygate analysis for accuracy
- GoSB medical record conversion project
- Various reports for departments ongoing
- Reprioritization project
- Ad hoc reporting as requested

Communications:

- RQI-T Q3 assignments and simulations in progress
- LOGIS PreProd upgraded to v4 for testing
- Sixteen (16) controllers in various stages of training
- Automated Call Distribution (ACD) was implemented June 29th
- Focusing on meeting Organization Standards: 90% of 9-1-1 calls answered within 15 seconds or less; 95% of 9-1-1 calls answered within 20 seconds or less

Month	Total # All Calls	# 911 Calls	Average Duration	% 911 Answered	
				≤ 15 Secs	≤ 20 Secs
May 2022	24,199	11,542	206.2	85.86%	93.69%
June 2022	23,925	11,519	278.7	88.79%	92.02%
July 2022	24,945	12,370	281.8	84.82%	87.20%



MedStar Mutual Aid Response Task Time Report

Criteria: Period: 07/01/2022 thru 07/31/2022

Mutual Aid	Total Calls	% Mutual Aid
28	16,556	0.17%

Aid Type	Total											Total									
Given	35											35									
Aid TO												Total									
Alvarado	1																				
		Aid TO	Alvarado	Unit	M38	Inc Date	07/13/2022 09:51:10	Incident Number	2294524	Priority	1	Area	Alvarado	Problem	17D04 - G - Falls - On the ground or floor - P1	Task Time (Assign to Clear)	00:35:35	Cancel Reason	Transferred Care	Resulted In TX	0
Arlington	6																				
		Aid TO	Arlington	Unit	M54	Inc Date	07/16/2022 17:15:42	Incident Number	2299327	Priority	1	Area	Arlington	Problem	21D03 - T - Hemorrhage (Bleeding) / Lacerations - TRAUMA - P1	Task Time (Assign to Clear)	00:20:30	Cancel Reason	Refusal - Refused all Evaluation/Care	Resulted In TX	0
		Arlington		Unit	M20	Inc Date	07/19/2022 16:27:55	Incident Number	2303685	Priority	1	Area	Arlington	Problem	31D04 - Unconscious / Fainting (Near) - P1	Task Time (Assign to Clear)	00:26:48	Cancel Reason	Refusal - Refused all Evaluation/Care	Resulted In TX	0
		Arlington		Unit	M47	Inc Date	07/30/2022 16:05:07	Incident Number	2320083	Priority	2	Area	Arlington	Problem	17B01 - Falls - P2	Task Time (Assign to Clear)	00:47:06	Cancel Reason	FD/PD Cancelled MedStar	Resulted In TX	0
		Arlington		Unit	M34	Inc Date	07/24/2022 00:40:18	Incident Number	2310260	Priority	2	Area	Arlington	Problem	29B05 - Traffic Collision / Transportation Incident - P2B	Task Time (Assign to Clear)	00:22:49	Cancel Reason	AMA - Assessed and/or Treated & Released	Resulted In TX	0
		Arlington		Unit	M30	Inc Date	07/02/2022 20:08:52	Incident Number	2278600	Priority	2	Area	Arlington	Problem	29B05 - Traffic Collision / Transportation Incident - P2B	Task Time (Assign to Clear)	01:16:24	Cancel Reason		Resulted In TX	1
		Arlington		Unit	M65	Inc Date	07/03/2022 04:37:34	Incident Number	2279169	Priority	2	Area	Arlington	Problem	Transportation Incident - P2B	Task Time (Assign to Clear)	00:23:14	Cancel Reason	Refusal - Refused all Evaluation/Care	Resulted In TX	0
Benbrook	20																				
		Aid TO	Benbrook	Unit	M20	Inc Date	07/22/2022 05:57:14	Incident Number	2307652	Priority	1	Area	Benbrook	Problem	29D03 - X - HIGH VELOCITY impact - Unknown number of patients and Additional response required - P1	Task Time (Assign to Clear)	01:20:58	Cancel Reason		Resulted In TX	1
		Benbrook		Unit	M75	Inc Date	07/08/2022 11:56:59	Incident Number	2287021	Priority	2	Area	Benbrook	Problem		Task Time (Assign to Clear)	00:10:37	Cancel Reason	FD/PD Cancelled MedStar	Resulted In TX	0
		Benbrook		Unit	M64	Inc Date	07/26/2022 10:30:07	Incident Number	2313585	Priority	2	Area	Benbrook	Problem	06C01 - A - Breathing Problems - Asthma - P2	Task Time (Assign to Clear)	00:43:01	Cancel Reason	AMA - Assessed and/or Treated & Released	Resulted In TX	0
		Benbrook		Unit	M581	Inc Date	07/29/2022 16:03:04	Incident Number	2318788	Priority	2	Area	Benbrook	Problem	21B01 - M - Hemorrhage (Bleeding) / Lacerations - MEDICAL - P2	Task Time (Assign to Clear)	01:26:04	Cancel Reason		Resulted In TX	1
		Benbrook		Unit	M68	Inc Date	07/27/2022 23:25:15	Incident Number	2316107	Priority	3	Area	Benbrook	Problem	17A02 - Falls - P3	Task Time (Assign to Clear)	01:39:11	Cancel Reason		Resulted In TX	1
		Benbrook		Unit	M83	Inc Date	07/22/2022 12:28:21	Incident Number	2307985	Priority	2	Area	Benbrook	Problem	26C01 - Sick Person (Specific Diagnosis) - P2	Task Time (Assign to Clear)	01:40:47	Cancel Reason		Resulted In TX	1
		Benbrook		Unit	M41	Inc Date	07/25/2022 08:02:00	Incident Number	2311911	Priority	2	Area	Benbrook	Problem	30B01 - Traumatic Injuries (Specific) - P2	Task Time (Assign to Clear)	01:17:18	Cancel Reason		Resulted In TX	1
		Benbrook		Unit	M55	Inc Date	07/26/2022 17:20:58	Incident Number	2314095	Priority	2	Area	Benbrook	Problem	06C01 - Breathing Problems - P2	Task Time (Assign to Clear)	01:10:27	Cancel Reason		Resulted In TX	1



MedStar Mutual Aid Response Task Time Report

Criteria: Period: 07/01/2022 thru 07/31/2022

Aid TO	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
	Benbrook	M54	07/07/2022 13:50:34	2285601	2	Benbrook	01:01:52		1
	Benbrook	M63	07/21/2022 08:30:55	2306320	2	Benbrook	01:10:50		1
	Benbrook	M79	07/21/2022 11:36:29	2306570	2	Benbrook	01:30:58		1
	Benbrook	M29	07/22/2022 05:57:14	2307653	1	Benbrook	00:09:27	FD/PPD Cancelled MedStar	0
	Benbrook	M71	07/28/2022 12:33:35	2316781	2	Benbrook	01:22:13		1
	Benbrook	M20	07/21/2022 10:55:53	2306508	2	Benbrook	01:12:24	AMA - Assessed and/or Treated & Released	0
	Benbrook	M28	07/31/2022 15:57:14	2321455	1	Benbrook	00:54:48		1
	Benbrook	M400	07/29/2022 16:03:04	2318808	2	Benbrook	00:35:26	Unit On Scene Cancelled	0
	Benbrook	M78	07/25/2022 15:26:35	2312456	3	Benbrook	00:20:45	False Call	0
	Benbrook	M81	07/11/2022 12:55:34	2291730	2	Benbrook	00:32:29	AMA - Assessed and/or Treated & Released	0
	Benbrook	M35	07/02/2022 16:13:40	2278267	2	Benbrook	00:28:01	RAS - Release At Scene	0
	Benbrook	M35	07/03/2022 21:28:17	2280254	3	Benbrook	00:34:47	AMA - Assessed and/or Treated & Released	0
Crowley									
	Crowley	M68	07/10/2022 15:23:32	2290497	2	Crowley	01:04:00		1
	Crowley	M20	07/11/2022 12:16:14	2291672	2	Crowley	01:27:44		1
	Crowley	M22	07/13/2022 17:00:27	2295090	2	Crowley	01:19:04		1
	Crowley	M68	07/11/2022 14:25:21	2291848	1	Crowley	03:00:41		1
	Crowley	M64	07/22/2022 13:39:56	2308109	2	Crowley	00:41:00	AMA - Assessed and/or Treated & Released	0
	Crowley	M75	07/10/2022 15:09:11	2290472	3	Crowley	01:24:59		1
Hurst									
Aid TO	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX



MedStar Mutual Aid Response Task Time Report

Criteria: Period: 07/01/2022 thru 07/31/2022

		Hurst	M66	07/12/2022 17:12:06	2293530	1	Hurst	29D05 - U - Traffic Collision / Transportation Incident - Unknown number of patients - P1	00:37:57		1
Keller	1	Aid TO	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
		Keller	M71	07/14/2022 14:13:01	2296157	3	Keller	26A10 - Sick Person (Specific Diagnosis) - P3B	01:36:50		1
Received	28										
Aid FROM	Total										
Arlington EMS	4	Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
		Arlington EMS	AMR Arlington 1	07/08/2022 10:04:26	2286650	2	Fort Worth	12C04 - Convulsions / Seizures - P2	01:12:06		1
		Arlington EMS	AMR Arlington 1	07/12/2022 20:06:52	2293886	2	Fort Worth	06C01 - E - Breathing Problems - COPD (Emphysema/Chronic bronchitis) - P2	01:11:33		1
		Arlington EMS	AMR Arlington 1	07/28/2022 13:12:18	2316838	1	Fort Worth	10D02 - Chest Pain / Chest Discomfort (Non-Traumatic) - P1	01:17:41		1
		Arlington EMS	AMR Arlington 1	07/30/2022 13:12:14	2319913	2	Fort Worth	26A11 - Sick Person (Specific Diagnosis) - P3	00:37:55		0
Benbrook	1	Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
		Benbrook	Benbrook Medic 1	07/06/2022 19:41:55	2284557	3	Fort Worth	17A03 - Falls - ECNS Eligible	00:53:48		1
Crowley	2	Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
		Crowley	Crowley 254	07/27/2022 17:03:16	2315680	2	Burleson	29B01 - V - Vehicle vs. vehicle - Multiple patients - P2B	01:17:56		1
		Crowley	Crowley 254	07/02/2022 07:19:23	2277739	2	Burleson	18C02 - Headache - P2	00:50:29		1
Eagle Mountain	14	Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
		Eagle Mountain	Eagle Mountain	07/30/2022 18:23:49	2320284	2	Fort Worth	04B01 - A - Assault / Sexual Assault / Stun Gun - Assault - P2B	00:02:31	FD/PD Cancelled MedStar	0
		Eagle Mountain	Eagle Mountain	07/24/2022 10:25:05	2310679	1	Fort Worth	10D02 - Chest Pain / Chest Discomfort (Non-Traumatic) - P1	01:02:06		1



MedStar Mutual Aid Response Task Time Report

Criteria: Period: 07/01/2022 thru 07/31/2022

Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted in TX
Eagle Mountain	Eagle Mountain	07/14/2022 23:57:17	2296837	2	Fort Worth	17B01 - G - Falls - On the ground or floor - P2	01:13:15		1
Eagle Mountain	Eagle Mountain	07/19/2022 14:57:19	2303568	2	Fort Worth	21B02 - T - Traumatic (injury) bleeding - TRAUMA - P2	01:17:58		1
Eagle Mountain	Eagle Mountain	07/18/2022 10:48:57	2301646	2	Fort Worth	29B01 - V - Vehicle vs. vehicle - Multiple patients - P2B	00:03:41	FD/PP Cancelled MedStar	0
Eagle Mountain	Eagle Mountain	07/31/2022 17:18:12	2321555	2	Fort Worth	21B02 - T - Hemorrhage (Bleeding) / Lacerations - TRAUMA - P2	00:52:40		1
Eagle Mountain	Eagle Mountain	07/08/2022 10:16:26	2286890	1	Fort Worth	31D04 - Unconscious / Fainting (Near) - P1	01:02:54		1
Eagle Mountain	Eagle Mountain	07/28/2022 16:54:52	2317311	1	Lake Worth	31D04 - Unconscious / Fainting (Near) - P1	00:11:32	FD/PP Cancelled MedStar	0
Eagle Mountain	Eagle Mountain	07/07/2022 22:31:52	2286291	1	Fort Worth	02D02 - Allergic reaction - P1	01:03:35		1
Eagle Mountain	Eagle Mountain	07/12/2022 20:06:40	2293888	1	Lake Worth	21D03 - T - Traumatic (injury) bleeding - TRAUMA - P1	00:57:28		1
Eagle Mountain	Eagle Mountain	07/02/2022 06:19:25	2277633	2	Fort Worth	25B03 - B - Psychiatric / Abnormal Behavior / Suicide Attempt - Both Violent and Weapons - P2B	00:22:24	FD/PP Cancelled MedStar	0
Eagle Mountain	Eagle Mountain	07/02/2022 06:59:31	2277699	2	Fort Worth	25B03 - B - Psychiatric / Abnormal Behavior / Suicide Attempt - Both Violent and Weapons - P2B	00:49:01		1
Eagle Mountain	Eagle Mountain	07/03/2022 10:53:05	2279527	2	Lake Worth	33C01 - T - Transfer / Interfacility / Palliative Care - Transfer/Interfacility - P2	01:05:12		1
Eagle Mountain	Eagle Mountain	07/04/2022 17:08:15	2281329	1	Fort Worth	31D04 - Unconscious / Fainting (Near) - P1	00:11:10	AMA - Assessed and/or Treated & Released	0
Johnson County									
Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted in TX
Johnson County	AMR JC 1	07/08/2022 15:12:32	2287399	3	Burleson	26A05 - Sick Person (Specific Diagnosis) - P3	00:48:00		1
Johnson County	AMR JC 1	07/08/2022 10:19:24	2286900	1	Burleson	31D04 - Unconscious / Fainting (Near) - P1	00:59:13		1
Justin EMS									
Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted in TX
Justin EMS	Justin EMS	07/11/2022 18:36:00	2292227	2	Fort Worth	12C03 - Convulsions / Seizures - P2	00:25:52	AMA - Assessed and/or Treated & Released	0
Life Care EMS									



MedStar Mutual Aid Response Task Time Report

Criteria: Period: 07/01/2022 thru 07/31/2022

Aid FROM	Unit	Inc Date	Incident Number	Priority	Area	Problem	Task Time (Assign to Clear)	Cancel Reason	Resulted In TX
Life Care EMS	Life Care EMS (Willow Park)	07/28/2022 16:03:25	2317183	2	Fort Worth	31C02 - Unconscious / Fainting (Near) - P2	01:13:13		1
3									
Watauga	Watauga	07/08/2022 15:18:51	2287403	2	Haltom City	29B05 - Traffic Collision / Transportation Incident - P2B	00:03:00		0
Watauga	Watauga	07/08/2022 10:10:20	2286863	1	Fort Worth	25D03 - Psychiatric / Abnormal Behavior / Suicide Attempt - P1	01:39:36		1
Watauga	Watauga	07/28/2022 16:35:03	2317254	2	Fort Worth	01C04 - Abdominal Pain / Problems - P2	01:06:08		1



MedStar Response Time Reliability and AVG Response Time Performance

Period: Jul 2022

Member City	Pri	Calls	On Scene	Avg RT	Current Month			100 Response Compliance Period		
					Late Responses	On Time %	Extended Responses Count	Compliance Calculated Responses	Late Responses	On Time %
Blue Mound	1	7	7	00:09:18	4	42.9%	0	61	16	73.8%
	2	9	8	00:07:49	1	88.9%	0	9	1	88.9%
	3	5	5	00:05:45	0	100.0%	0	53	5	90.6%
Total Blue Mound		21	20							
Burleson	1	124	121	00:08:20	20	83.9%	6	124	20	83.9%
	2	195	182	00:08:35	29	85.1%	7	195	29	85.1%
	3	169	127	00:08:45	17	89.9%	4	169	17	89.9%
	4	84	84	00:27:05	2	97.6%	1	160	6	96.3%
Total Burleson		572	514							
Edgecliff Village	1	9	8	00:08:23	2	77.8%	0	79	11	86.1%
	2	10	10	00:06:40	0	100.0%	0	62	7	88.7%
	3	13	9	00:09:50	1	92.3%	0	73	5	93.2%
Total Edgecliff Village		32	27							
Forest Hill	1	52	49	00:08:47	12	76.9%	1	52	12	76.9%
	2	76	72	00:09:22	8	89.5%	1	151	16	89.4%
	3	51	46	00:10:20	4	92.2%	1	116	11	90.5%
Total Forest Hill		179	167							
Fort Worth	1	3531	3368	00:08:25	540	84.7%	89	3531	540	84.7%
	2	5580	5298	00:09:12	716	87.2%	101	5580	716	87.2%
	3	4046	3644	00:10:24	432	89.3%	86	4046	432	89.3%
	4	1295	1284	00:26:50	70	94.6%	32	1295	70	94.6%
Total Fort Worth		14452	13594							
Haltom City	1	108	102	00:09:06	23	78.7%	2	108	23	78.7%
	2	170	165	00:10:08	39	77.1%	5	170	39	77.1%
	3	120	108	00:11:39	16	86.7%	2	120	16	86.7%
	4	2	2	00:24:47	0	100.0%	0	8	0	100.0%
Total Haltom City		400	377							
Haslet	1	14	14	00:10:02	7	50.0%	0	14	7	50.0%
	2	18	17	00:09:47	4	77.8%	2	84	18	78.6%



MedStar Response Time Reliability and AVG Response Time Performance

Period: Jul 2022

Member City	Pri	Calls	On Scene	Avg RT	Current Month			100 Response Compliance Period					
					Late Responses	On Time %	Extended Responses Count	Compliance Calculated Responses	Late Responses	On Time %			
Total Haslet		40	37										
	3	8	6	00:12:09	3	62.5%	0	0.0%	79	11	86.1%		
	1	39	36	00:08:26	8	79.5%	1	2.6%	98	26	73.5%		
	2	77	75	00:09:50	11	85.7%	2	2.6%	77	11	85.7%		
	3	22	20	00:10:54	5	77.3%	0	0.0%	22	5	77.3%		
	4	5	5	00:23:00	0	100.0%	0	0.0%	23	1	95.7%		
Total Lake Worth		143	136										
	1	4	4	00:13:26	2	50.0%	2	50.0%	40	18	55.0%		
	2	6	5	00:08:56	0	100.0%	0	0.0%	67	26	61.2%		
	3	6	6	00:16:47	3	50.0%	0	0.0%	31	14	54.8%		
Total Lakeside		16	15										
	1	25	25	00:08:46	5	80.0%	0	0.0%	116	28	75.9%		
	2	17	17	00:09:58	4	76.5%	0	0.0%	74	18	75.7%		
	3	23	22	00:11:28	2	91.3%	0	0.0%	23	2	91.3%		
Total River Oaks		65	64										
	1	40	37	00:07:57	7	82.5%	2	5.0%	82	17	79.3%		
	2	60	55	00:09:10	8	86.7%	4	6.7%	117	17	85.5%		
	3	51	44	00:10:33	8	84.3%	2	3.9%	112	19	83.0%		
	4	51	49	00:29:27	3	94.1%	1	2.0%	104	6	94.2%		
Total Saginaw		202	185										
	1	22	21	00:08:10	5	77.3%	1	4.5%	22	5	77.3%		
	2	47	44	00:09:07	8	83.0%	0	0.0%	128	26	79.7%		
	3	25	23	00:11:36	4	84.0%	2	8.0%	25	4	84.0%		
	4	2	2	00:32:39	0	100.0%	0	0.0%	37	5	86.5%		
Total Sansom Park		96	90										
	2	2	2	00:08:05	0	100.0%	0	0.0%	13	2	84.6%		
	3	2	2	00:16:14	1	50.0%	0	0.0%	5	2	60.0%		
Total Westover Hills		4	4										
	1	12	12	00:10:04	3	75.0%	0	0.0%	12	3	75.0%		



MedStar Response Time Reliability and AVG Response Time Performance

Period: Jul 2022

Member City	Pri	Calls	On Scene	Avg RT	Current Month			100 Response Compliance Period		
					Late Responses	On Time %	Extended Responses Count	Compliance Calculated Responses	Late Responses	On Time %
Westworth Village	2	23	22	00:10:46	5	78.3%	0	23	5	78.3%
	3	12	11	00:08:48	0	100.0%	0	58	8	86.2%
	4	4	4	00:20:29	0	100.0%	0	16	0	100.0%
Total Westworth Village		51	49							
White Settlement	1	62	60	00:07:46	8	87.1%	0	62	8	87.1%
	2	136	133	00:08:04	14	89.7%	3	136	14	89.7%
	3	79	71	00:10:30	5	93.7%	1	144	13	91.0%
	4	6	6	00:32:01	1	83.3%	0	50	3	94.0%
Total White Settlement		283	270							
System Wide	1	4049	3864	00:08:27	646	84.0%	104	4407	736	83.3%
	2	6426	6105	00:09:12	847	86.8%	125	6886	945	86.3%
	3	4632	4144	00:10:23	501	89.2%	98	5076	564	88.9%
	4	1449	1436	00:26:56	76	94.8%	34	1697	92	94.6%
Total System Wide		16556	15549							

Tab H – Compliance and Legal



Compliance Officer's Report June 24, 2022- August 16, 2022

Compliance Officer Duties

- Submitted EMS provider roster changes to the DSHS as required by TX Admin Code 157.11.
- Assisted MAEMSA jurisdiction Police departments with criminal investigations, records, and crew member interviews as needed.
- Assisted Tarrant County Medical Examiner's office with multiple death investigations.
- Eight Narcotic Anomalies occurred during this reporting period:
 - 3 Paramedic(s) inadvertently took a narcotic pouch home at the end of shift.
 - 1 Critical Care Paramedic inadvertently did not turn in his narcotic pouch
 - 1 Rocuronium vial was broken
 - 1 Fentanyl vial was broken
 - 1 Versed vial cap was dislodge
 - 1 Ketamine vial cap was dislodge

In all occurrences the narcotic anomaly process was followed and no foul play is suspected.

Paralegal Duties

- 45 DFPS reports were made for suspected abuse, neglect, or exploitation.
- 4 Pre-Trial meeting were held with the Tarrant Co. District Attorney's Office.
- 2 court appearance was made as a state's witness.
- Conducted multiple employee investigations regarding various employment matters.
- 8 Subpoenas(s) for witness appearance processed and served.
- Drafted, reviewed, negotiated, and executed agreements with outside parties as needed.

A handwritten signature in black ink, appearing to read "Chad Carr", is written over a faint, light-colored circular stamp or watermark.

Chad Carr
Compliance Officer
General Counsel Paralegal
ACO, CAPO, CRC, EMT-P

Tab I – EPAB

COMMONLY USED ACRONYMS

A

AAP – American Academy of Pediatrics
ACLS – Advanced Cardiac Life Support
AED – Automated External Defibrillator
ALJ – Administrative Law Judge
ALS – Advance Life Support
APP – American College of Emergency Physicians
ATLS – Advanced Trauma Life Support

B

BLS – Basic Life Support
BVM – Bag-Valve-Mask

C

CAAS – Commission on Accreditation of Ambulance Services (US)
CAD – Computer Aided Dispatch
CAD – Coronary Artery Disease
CCT – Critical Care Transport
CCP – Critical Care Paramedic
CISD – Critical Incident Stress Debriefing
CISM – Critical Incident Stress Management
CMS – Centers for Medicare and Medicaid Services
CMMI - Centers for Medicare and Medicaid Services Innovation
COG – Council of Governments

D

DFPS – Department of Family and Protective Services
DSHS – Department of State Health Services
DNR – Do Not Resuscitate

E

ED – Emergency Department
EKG – ElectroCardioGram
EMD – Emergency Medical Dispatch (protocols) EMS
– Emergency Medical Services
EMT – Emergency Medical Technician
EMTALA – Emergency Medical Treatment and Active Labor Act
EMT – I – Intermediate
EMT – P – Paramedic
ePCR – Electronic Patient Care Record
ER – Emergency Room

F

FFS – Fee for service
FRAB – First Responder Advisory Board
FTE – Full Time Equivalent (position)
FTO – Field Training Officer
FRO – First Responder Organization

G

GCS – Glasgow Coma Scale
GETAC – Governor’s Emergency Trauma Advisory Council

H

HIPAA – Health Insurance Portability & Accountability Act of 1996

I

ICD – 9 – International Classification of Diseases, Ninth Revision
ICD -10 – International Classification of Diseases, Tenth Revision
ICS – Incident Command System

J

JEMS – Journal of Emergency Medical Services

K

L

LMS – Learning Management System

M

MAEMSA – Metropolitan Area EMS Authority
MCI – Mass Casualty Incident
MI – Myocardial Infarction
MICU – Mobile Intensive Care Unit
MIH – Mobile Integrated Healthcare

COMMONLY USED ACRONYMS

N

NAEMSP – National Association of EMS Physicians
NAEMT – National Association of Emergency Medical Technicians
NEMSAC – National EMS Advisory Council (NHTSA)
NEMSIS – National EMS Information System
NFIRS – National Fire Incident Reporting System
NFPA – National Fire Protection Association
NIMS – National Incident Management System

O

OMD – Office of the Medical Director

P

PALS – Pediatric Advanced Life Support
PHTLS – Pre-Hospital Trauma Life Support
PSAP – Public Safety Answering Point (911)
PUM – Public Utility Model

Q

QRV – Quick Response Vehicle

R

ROSC – Return of Spontaneous Circulation
RFQ – Request for Quote
RFP – Request for Proposal

S

SSM – System Status Management
STB – Stop the Bleed
STEMI – ST Elevation Myocardial Infarction

T

U

V

VFIB – Ventricular fibrillation; an EKG rhythm

W

X/Y/Z